



Rayat Shikshan Sanstha's

**Shri Sadguru Gangageer Maharaj Science, Gautam Arts and Sanjivani Commerce College,  
Kopargaon, Dist. Ahmednagar**

## NOTICE

21/07/2021

All the IQAC members are hereby informed that their first meeting for the year 2021-2022 is arranged in meeting hall on Monday, 26<sup>th</sup> July 2021 at 11.30 AM. The agenda for the meeting is mentioned below. We kindly request you to attend the same.

  
Coordinator  
IQAC  
S.S.G.M.College, Kopargaon

  
Principal  
S.S.G.M. College, Kopargaon  
S.S.G.M.Science, Gautam Arts &  
Sanjivani Commerce College, Kopargaon

### Agenda:

1. To read and confirm minutes of previous meeting
2. To prepare academic calendar as per university guidelines
3. To run certificate and short term courses
4. To conduct green, environment and energy audit
5. To organize workshop or FDP on "Uses and applications of ICT" for various stakeholders
6. To organize webinars on IPR and research methodology
7. To organize International and national level conference/ seminar/ workshops

## Minutes of the Meeting


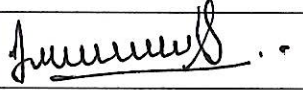




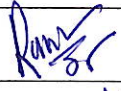

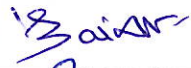

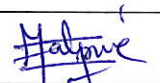
26<sup>th</sup> July 2021

The first meeting of IQAC for the academic year 2021-2022 was held on 26<sup>th</sup> July 2021 in meeting room at 11.30 am. The meeting was chaired by Hon. Principal Dr. S. R. Thopate. IQAC Coordinator, Dr. N. V. Malpure, welcomed all the members of Internal Quality Assurance Cell (IQAC). The following points were discussed in the meeting. The meeting was adjourned after vote of thanks at 01.20 pm.

Sr. No.	Agenda	Resolution
1	To read and confirm minutes of previous meeting	The minutes of previous meeting are read by Coordinator and confirmed by all the members. The action taken report is briefly discussed in the meeting.
2	To prepare academic calendar as per university guidelines	Decided to prepare academic calendar for both the semesters following university calendar
3	To run certificate and short term courses	It was decided to start all the certificate courses conducted during previous year
4	To conduct green, environment and energy audit	Decided to conduct Green, Energy and Environmental audits from external agencies.
5	To organize workshop or FDP on "Use and applications of ICT" for various stakeholders	Decision was made to organize FDP for teaching and non-teaching staff on "use and applications of ICT"
6	To organize webinars on IPR and research methodology	It was decided that every department must organize webinars on research methodology and IPR
7	To organize International and national level conference/ seminar/ workshops	It was decided that the faculty of Arts, Commerce and Science should organize one international or national conference/ seminar per faculty during current academic year



Following members were present for the meeting:

Sr. No.	Name	Designation	Sign
1	Prin. Dr. S. R. Thopate	Chairman	
2	Hon. Asutoshdada Ashok Kale	Management Representative	—
3	Dr. Dnyaneshwar Waghchoure	Industrial Representative	
4	Mr. M. V. Deshmukh	Alumni Representative	
5	Dr. S. K. Zaware	Educational Representative	
6	Dr. M. R. Yeshwant	Teacher Representative	
7	Dr. D. M. Suryawanshi	Teacher Representative	
8	Prof. D. S. Randhir	Teacher Representative	
9	Dr. Mrs. P. V. Randhavane	Teacher Representative	
10	Dr. V. B. Nikam	Teacher Representative	—
11	Mr. D. N. Gaikwad	Teacher Representative	
12	Mr. V. R. Jeevtode	Teacher Representative	
13	Registrar/ O. S.	Office Representative	—
14	University Representative	Student Representative	—
15	Dr. N. V. Malpure	Coordinator	



## Action Taken Report

In compliance with the resolutions made in the 1<sup>st</sup> meeting held on 26<sup>th</sup> July 2021, following activities were successfully carried out.

Sr. No.	Agenda	Action taken/ Compliance
1	To read and confirm minutes of previous meeting	The minutes of previous meeting were read by Coordinator and confirmed.
2	To prepare academic calendar as per university guidelines	Academic calendar for both the semesters was prepared based n university calander
3	To run certificate and short term courses	12 certificate courses were run by departments during first semester
4	To conduct green, environment and energy audit	Green, Environment and Energy audits were carried out from external agencies and suggestion given by them will be implemented as early as possible
5	To organize workshop or FDP on use of ICT for various stakeholders	Department of Computer Science has conducted one week FDP on use of computers and other tools for office administration and applications of Microsoft Office and preparation of You tube videos for teaching staff
6	To organize webinars on IPR and research methodology	Organized 02 webinars on IPR
7	To organize International and national level conference/ seminar/ workshops	07 conferences, seminars and workshops are organized by various departments

