



Rayat Shikshan Sanstha's
Shri Sadguru Gangageer Maharaj Science, Gautam Arts and
Sanjivani Commerce College, Kopargaon, Dist- Ahmednagar- 423601
Department of Commerce and Management
Academic Year 2017-18
Short Term Course
Tally ERP- 9
Report

'Department of Commerce and Management' has conducted Short Term Course in Tally ERP- 9 for to get knowledge about Tally Software and professional development of students. The syllabus & evaluation pattern has been designed by members of the faculties from the department along with outside professional experts. The Department has signed MOU with Disha Computers, Kopargaon. This course was conducted for the class T.Y.B.Com. The Department guided to students about updated information and knowledge related to Computerised Accounting and Tally ERP-9 version.

There were 120 students enrolled for this course. This course was started from 21st October 2017 to 2nd February 2018. The syllabus of this course included theory and practical work. The computer lab with 15 computers was available for the beneficiaries of this course. The Department provided Accounting Software's for accounting studies. The students practiced the software and their practical as per the schedule.


After successfully completion of this course students got knowledge about Accounting Software & Computerised Accounting. This course helped students to develop their skills, knowledge, competencies, capabilities and enhancing productivity & performance at the work place.

On 5th February 2018 department has conducted examination. After passing the examination college has distributed certificates to the students. Total 96 students have completed this course successfully.


Course Coordinator


Head
Commerce Department
S.S.G.M.College,Kopargaon




Principal
S.S.G.M.College
Kopargaon



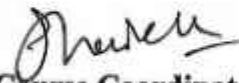
Rayat Shikshan Sanstha's
Shri Sadguru Gangageer Maharaj Science, Gautam Arts and
Sanjivani Commerce College, Kopargaon, Dist- Ahmednagar- 423601
Department of Commerce and Management
Academic Year 2017-18
Short Term Course
Tally ERP- 9
Notice

Date: 15/10/2017

All the students of T.Y.B.Com hereby informed that, the lectures of Short Term Course in Tally ERP- 9 will be scheduled from 21/10/2017 as per attached time table.

Lectures are compulsory for all the students. After completion of this course department will be conduct theory & practical examination. Students will get certificate after passing of examination of Short Term Course.

If you have any doubts kindly contact to course coordinator.


Course Coordinator


Head
Commerce Department
S.S.G.M.College, Kopargaon




Principal
S.S.G.M.College
Kopargaon



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Department of Commerce and Management
Academic Year 2017-18
Short Term Course
Tally ERP- 9
Time Table

Class	Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
T.Y. B.Com	11:00 am to 11:50 am	Theory Mr. M. L. Kekan -	-	-	Practical Mr. M. L. Kekan	-	-
	11:50 am to 12:40 pm	Theory Mr. M. L. Kekan	Theory Mr. M. L. Kekan	Theory Mr. M. L. Kekan	Practical Mr. M. L. Kekan	Practical Mr. M. L. Kekan	Practical Mr. M. L. Kekan
	12:40 pm to 1:20 pm	-	-	-	-	-	-


Course Coordinator


Head
Commerce Department
S.S.G.M.College,Kopargaon




Principal
@S.G.M.College
Kopargaon



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Department of Commerce and Management
Academic Year 2017-18
Short Term Course
Tally ERP- 9

'Department of Commerce and Management' has decided to conduct Short Term Course in Tally ERP- 9 for T.Y.B.Com in the academic year 2017-18. Following members of board of studies were present to develop and design the syllabus at college level.

Sr. No.	Name	Profession	Area	Designation
1	Dr. Gadhe D. P.	Head	Commerce	Chairman
2	Miss. Shaikh A. M.	Associate Professor	Commerce	Coordinator
3	Dr. Shaikh S. D.	Associate Professor	Commerce	Member
4	Mr. S. A. Sonawane	Assistant Professor	Commerce	Member
5	Mr. M. L. Kekan	Assistant Professor	Commerce	Member
6	Mr. AghavVikas	H. R. Manager (RCC)	Entrepreneurship	Member
7	Adv. Yeole M. P.	Advocate	Law	Member
8	Dr. Deokar S. S.	Placement Officer	S.S.G.M. College	Member

1. **Title of the Course:** Tally ERP- 9

2. **Target Group:** T. Y. B. Com

3. **Preamble:**

This Short term course is design to impart knowledge regarding concept of financial accounting tally ERP- 9. This course is useful for commerce student to get placement in different offices as well as companies in account departments. The course is designed for students to acquire skills and fulfil the present need of Industry. This course and the relevant training will prepare the student to be able to carry computerized accounting tasks in accounting sectors.

4. **Objectives:**

- To impart knowledge regarding the concepts of financial accounting.
- To enable students to understand and work with an Accounting software with GST.
- To increase the employability of students in the area of accounting and finance.
- To understand accurate financial accounting entry and its effect.
- To know computerized accounting and GST system.



5. Course Outcomes:

Upon successful completion of this course, students will be able to:

- Classify accounting records relating to inventory, banking, vouchers and orders.
- Synthesize company accounts into Tally software.
- Evaluate GST in the accounting software.
- Create a career as Accounting professional.
- Do by their own create company, enter accounting voucher entries including advance voucher entries, do reconcile bank statement, do accrual adjustments, and also print financial statements, etc. in Tally ERP.9 software.

6. Employment Opportunities:

- Junior Accountant
- Senior Accountant
- Computer Faculty
- Billing Executive
- Accounts Executive.

7. Syllabus:

Sr. No.	Name of the Topic	Contents	Theory Lectures	Practical	Total Lecture
1	Introduction	Financial Accounting Principles and Basics of Tally, Types of ledgers, accounts & groups etc.	2	2	4
2	Company Info	Creation of a Company in Tally, data entry, assigning passwords to the company, selecting, altering and closing a company in Tally. Creating company ledgers, groups, displaying ledgers, groups, security controls	2	2	4
3	Inventory Management	Inventory Records, Creating units of measurement, Creating stock items, groups & categories, Altering & Displaying inventory information, Making voucher entries affecting inventory, various methods for valuation of stock, various inventory reports.	4	4	8
4	Accounting Ledger Details	Concept of Ledger entry – vouchers, new features (F11) of latest Tally versions. Explanation of different settings, options for configuration in Tally, Different types of voucher entries, sales, purchase, receipts, payment using shortcut combinations of Alt, making different types of voucher entries	4	4	8
5	Banking	Bank & contra Entries, Bank Reconciliation statements, Displaying purchase-sales registers, receipts-payment, Displaying Balance Sheet, Profit & Loss account.	2	2	4



6	Cost Centre and Cost Categories	Concept of Cost Centre and use of cost Centre, creating cost centers, Displaying cost Centre, cost Centre breakup, reports, summary, assignments	2	2	
7	Memo Voucher (Memorandum)	Making Memo entries, using direct commands, Different Types of Balance Sheet, Vertical and Horizontal control, Passing journal entries for adjustments, editing vouchers and journal entries.	4	4	8
8	Order Processing	Orders Entry, Order printing, configuration, sales invoice printing, order outstanding summary assignments	2	2	4
9	Report in Tally ERP.9	Taking print outs of ledgers, Balance sheet, profit & loss account, etc. Exporting data in different formats, web interactivity (email, upload, and browse)	2	2	4
10	GST in Tally ERP.9	GST, Introduction of GST in Tally, Enabling GST in F11 Features.	2	2	4
11	Generate GST	Creating a Stock Item with GST Creating Purchase Ledger with GST Creating Sales Ledger with GST, Creating a Input GST Tax Ledger Creating a Output GST Tax Ledger, Creating a Customer Ledger, Creating Sales Ledger	4	4	8
Total			30	30	60

8. Medium of Instruction:

The medium of instruction for course shall be either Marathi or English except languages.

9. Evaluation Pattern:

Written Examination (30 Multiple Choice Questions)	60 Marks
Practical/ Project	40 Marks
Total	100 Marks

10. Standard of Passing:

A candidate is required to obtain 40% marks in Written Examination and Practical/ Project. It means that passing separately at Written Examination and Practical/ Project is compulsory.

11. Conversion of Marks & Percentage into Grade:

Grade	Total Marks	Percentage
O (Outstanding)	80 - 100	80% - 100%
A+ (Excellent)	70 - 79	70% - 79%
A (Very Good)	60 - 69	60% - 69%
B+ (Good)	55 - 59	55% - 59%
B (Above Average)	50 - 54	50% - 54%
C (Average)	46 - 49	46% - 49%
D (Pass)	40 - 45	40% - 45%
F (Fail)	0 - 39	0% - 39%
AB (Absent)	0	0

12. Certification:

After successfully complete and fulfil standard of passing this course student can get certificate with grade.

13. References:

1. Tally ERP – 9 GST course, Rashmi Agrawal.
2. Tally ERP – 9 With GST in Simple Steps, DT Editorial Services, Dreamtech press India Pvt. Ltd.


Head
Commerce Department
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Dist- Ahmednagar- 423601
Short Term Course 2017-18**



**Tally ERP 9
Class- T.Y.B.COM.
List of Students**

Sr. No.	Roll No.	Name of the Students
1	9001	Abhale Mayuri Rajendra
2	9002	Abhale Sharad Bhausahab
3	9003	Adhav Samadhan Madhav
4	9004	Adhav Sonali Balasaheb
5	9005	Agrawal Nikita Mohan
6	9006	Agwan Manisha Ambadas
7	9007	Agwan Padmini Machhindra
8	9008	Agwan Shruti Raosaheb
9	9009	Aware Rohit Nivrutti
10	9010	Bagul Pooja Dattatray
11	9011	Bhakare Krushna Ganesh
12	9012	Bhakare Mahesh Vilas
13	9013	Bhalerao Anand Mohan
14	9014	Bhattad Riddhi Anil
15	9015	Bhoir Mahesh Sanjay
16	9016	Bhokare Vishal Prabhakar
17	9017	Chandgude Hemant Balasaheb
18	9018	Charmal Sampada Bajirao
19	9019	Charmal Shrikant Arun
20	9020	Chaure Rahul Pravin
21	9021	Chavan Somnath Navnath
22	9022	Chine Aniket Rajendra
23	9023	Dabhade Arati Bhanudas
24	9024	Dange Shubhangi Balasaheb
25	9025	Dawange Siddharth Bhausahab
26	9026	Dawange Kaveri Bajirao
27	9027	Dawange shashikant Macchindra
28	9028	Dawange Sonali Sahebrao
29	9029	Dawange Sunil Antu
30	9030	Deokar Mukta Sanjay
31	9031	Deokar Rohini Balasaheb
32	9032	Dhaktode Shraddha Rajesh
33	9033	Dhanwate Manisha Pandharinath
34	9034	Dhongade Nikita Purushotam
35	9035	Dhule Sonali Somnath
36	9036	Dighe Sonali Balasaheb
37	9037	Dishe Kishor Balasaheb
38	9038	Dixit Swapnil Mayur



39	9039	Doshi Shubham Gautam
40	9040	Gade Ashwini Babasaheb
41	9041	Gade Harshada Vijay
42	9042	Gade Nilesh Sopan
43	9043	Gadekar Shashikant Dnyaneshwar
44	9044	Gadhawe Pranjali Sanjay
45	9045	Gaikwad Durga Rajendra
46	9046	Gaikwad Gaurav Manohar
47	9047	Gaikwad Shikhar Govind
48	9048	Gaikwad Shubham Santosh
49	9049	Gangwal Shreyas Ajit
50	9050	Gawali Sonali Dattatray
51	9051	Gaware Prasad Vijay
52	9052	Gavhale Vijay Harishchandra
53	9053	Gavhale Madhuri Sudam
54	9054	Gawali Mayur Sanjay
55	9055	Gaware Pooja Balasaheb
56	9056	Gorde Akshay Suresh
57	9057	Gujar Bhagyashri Janardhan
58	9058	Gunjal Anil Ashok
59	9059	Gunjal Vinod Ramdas
60	9060	Hadaliya Rina Rajesh
61	9061	Hingmire Chetana Ganesh
62	9062	Ingale Ajay Bhaurao
63	9063	Ingale Nilesh Ramesh
64	9064	Jadhav Anil Sudhakar
65	9065	Jadhav Govind Bhausahab
66	9066	Jadhav Jayashree Kailas
67	9067	Jadhav Pawan Rajendra
68	9068	Jadhav Shital Sanjay
69	9069	Jadhav Shubhangi Vasantao
70	9070	Jadhav Sujata Sanjay
71	9071	Jadhav Swati Vijay
72	9072	Jadhav Vishal Eknath
73	9073	Jagtap Manish Vishnu
74	9074	Jagtap Shubham Mahesh
75	9075	Jagtap Suraj Arvind
76	9076	Jandar Nitin Kailas
77	9077	Janrao Pramod Bhaskar
78	9078	Jawale Kajal Ghansham
79	9079	Jawale Shubhangi Pralhad
80	9080	Jejurkar Ashwini Balasaheb
81	9081	Joshi Prajakta Anant
82	9082	Jugrat Pradnya Vijay
83	9083	Kadam Ashwini Laxman
84	9084	Kakade Sham Bhagwan
85	9085	Kalaskar Arati Dattatray
86	9086	Kale Mahesh Sanjay



87	9087	Kale Pratiksha Uttam
88	9088	Kale Priyanka Nandkumar
89	9089	Kambale Kiran Prakash
90	9090	Karade Sonali Bhausaheb
91	9091	Katore Madhuri Kakasaheb
92	9092	Kendale Rupesh Sunil
93	9093	Khaire Mansi Kailas
94	9094	Kharat Aarati Kisan
95	9095	Koditkar Poja Sanjay
96	9096	Kokate Monali Baburao
97	9097	Kolhe Chaitali Bhiwa
98	9098	Kulkarni Aishwarya Dilip
99	9099	Kurhe Pooja Balasaheb
100	9100	Labhade Rohit Vilas
101	9101	Lakare Nikita Laxman
102	9102	Lamkhade Krushna Balasaheb
103	9103	Lasankar Siddharth Bhausaheb
104	9104	Lavhate Pallavi Bapurao
105	9105	Lodha Akshay Bansilal
106	9106	Lohakare Kiran Prakash
107	9107	Lokhande Poonam Shrikant
108	9108	Lokhande Pradnya Rameshwar
109	9109	Lokhande Shraddha Sunil
110	9110	Lonari Aarti Bhanudas
111	9111	Lonari Vishwa Rajendra
112	9112	Madhe Swati Shrawan
113	9113	Magar Savita Vitthal
114	9114	Mahale Pallavi Manik
115	9115	Mahapure Nikita Shukleshwar
116	9116	Malik Ujwala Navnath
117	9117	Mandlik Vikas Sharad
118	9118	Mandude Kajal Babasaheb
119	9119	Maniya Naim Husen
120	9120	Mapari Sanket Balasaheb

Officer
Head

Commerce Department
S.S.G.M.College, Kopergaon



Principal

Principal

S.S.G.M.Science, Gautam Arts &
Sanjivani Commerce College, Kopergaon

100	Labhade Rohit Vilas	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
101	Lakare Nikita Laxmin	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita
102	Lamkhade Krushna Balasaheb	Krushna	Krushna	Krushna	Krushna	Krushna	Krushna	Krushna	Krushna	Krushna	Krushna	Krushna
103	Lasankar Siddharth Bhausaheb	Siddharth	Siddharth	Siddharth	Siddharth	Siddharth	Siddharth	Siddharth	Siddharth	Siddharth	Siddharth	Siddharth
104	Lavhate Pallavi Bapurao	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi
105	Lodha Akshay Bunsital	Akshay	Akshay	Akshay	Akshay	Akshay	Akshay	Akshay	Akshay	Akshay	Akshay	Akshay
106	Lohakare Kiran Prakash	Kiran	Kiran	Kiran	Kiran	Kiran	Kiran	Kiran	Kiran	Kiran	Kiran	Kiran
107	Lokhande Poonam Shrikant	Poonam	Poonam	Poonam	Poonam	Poonam	Poonam	Poonam	Poonam	Poonam	Poonam	Poonam
108	Lokhande Pradnya Rameshwar	Pradnya	Pradnya	Pradnya	Pradnya	Pradnya	Pradnya	Pradnya	Pradnya	Pradnya	Pradnya	Pradnya
109	Lokhande Shiraddha Sumil	Shiraddha	Shiraddha	Shiraddha	Shiraddha	Shiraddha	Shiraddha	Shiraddha	Shiraddha	Shiraddha	Shiraddha	Shiraddha
110	onari Aarti Bhanudas	Aarti	Aarti	Aarti	Aarti	Aarti	Aarti	Aarti	Aarti	Aarti	Aarti	Aarti
111	Lonari Vishwa Rajendra	Vishwa	Vishwa	Vishwa	Vishwa	Vishwa	Vishwa	Vishwa	Vishwa	Vishwa	Vishwa	Vishwa
112	Madhe Swati Shirawan	Swati	Swati	Swati	Swati	Swati	Swati	Swati	Swati	Swati	Swati	Swati
113	Magar Savita Vinthal	Savita	Savita	Savita	Savita	Savita	Savita	Savita	Savita	Savita	Savita	Savita
114	Mahale Pallavi Mianik	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi	Pallavi
115	Mahapure Nikita Shukieshwar	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita
116	Masik Ujjwala Navnath	Ujjwala	Ujjwala	Ujjwala	Ujjwala	Ujjwala	Ujjwala	Ujjwala	Ujjwala	Ujjwala	Ujjwala	Ujjwala
117	Mandlik Vikas Sharad	Vikas	Vikas	Vikas	Vikas	Vikas	Vikas	Vikas	Vikas	Vikas	Vikas	Vikas
118	Mandude Kajal Babasaheb	Kajal	Kajal	Kajal	Kajal	Kajal	Kajal	Kajal	Kajal	Kajal	Kajal	Kajal
119	Maniya Naim Husien	Naim	Naim	Naim	Naim	Naim	Naim	Naim	Naim	Naim	Naim	Naim
120	Mapari Saniket Balasaheb	Saniket	Saniket	Saniket	Saniket	Saniket	Saniket	Saniket	Saniket	Saniket	Saniket	Saniket



[Signature]
Principal
S.S.G.M. College
Kopergaon

[Signature]
Head

Commerce Department
S.S.G.M. College, Kopergaon

[Signature]

Coordinator,

100	9100	L. abhade Rohit Vilas	Ab	Prakash	Poohu	Poohu	Poohu	Poohu	Poohu
101	9101	Lakare Nikita Laxman	Ab	Nikita	Ab	Nikita	Nikita	Nikita	Nikita
102	9102	Lamkhade Krutina Balasaheb	Ab	Krutina	Ab	Krutina	Krutina	Krutina	Krutina
103	9103	Lasankar Siddharth Bhausaheb	Ab	Siddharth	Ab	Siddharth	Siddharth	Siddharth	Siddharth
104	9104	Lavhate Pallavi Bipurao	Ab	Pallavi	Ab	Pallavi	Pallavi	Pallavi	Pallavi
105	9105	Lothar Akshay Bamsilal	Ab	Akshay	Ab	Akshay	Akshay	Akshay	Akshay
106	9106	Lohakare Kiran Prakash	Ab	Kiran	Ab	Kiran	Kiran	Kiran	Kiran
107	9107	Lokhande Poonam Shrikant	Ab	Poonam	Ab	Poonam	Poonam	Poonam	Poonam
108	9108	Lokhande Pradnya Rameshwar	Ab	Pradnya	Ab	Pradnya	Pradnya	Pradnya	Pradnya
109	9109	Lothande Shradha Sunil	Ab	Shradha	Ab	Shradha	Shradha	Shradha	Shradha
110	9110	onari Aarti Bhanudas	Ab	Aarti	Ab	Aarti	Aarti	Aarti	Aarti
111	9111	Lomari Vishwa Rajendra	Ab	Vishwa	Ab	Vishwa	Vishwa	Vishwa	Vishwa
112	9112	Madhe Swati Shirwan	Ab	Swati	Ab	Swati	Swati	Swati	Swati
113	9113	Magar Savita Vitthal	Ab	Savita	Ab	Savita	Savita	Savita	Savita
114	9114	Mahale Pallavi Manik	Ab	Pallavi	Ab	Pallavi	Pallavi	Pallavi	Pallavi
115	9115	Mahapure Nikita Shukleshwar	Ab	Nikita	Ab	Nikita	Nikita	Nikita	Nikita
116	9116	Matik Ujwala Navnaath	Ab	Ujwala	Ab	Ujwala	Ujwala	Ujwala	Ujwala
117	9117	Mandlik Vikas Shurud	Ab	Vikas	Ab	Vikas	Vikas	Vikas	Vikas
118	9118	Mandude Kajal Babasaheb	Ab	Kajal	Ab	Kajal	Kajal	Kajal	Kajal
119	9119	Maniya Namr Husen	Ab	Namr	Ab	Namr	Namr	Namr	Namr
120	9120	Mapari Sanket Balasaheb	Ab	Sanket	Ab	Sanket	Sanket	Sanket	Sanket



Gandhi
Principal
S.S.G.M. College
Kopergaon

D. G. Gadgil
Head

Commerce Department
S.S.G.M. College, Kopergaon

Shruti
Coordinator



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Department of Commerce and Management
Academic Year 2017-18
Short Term Course
Tally ERP- 9
Notice

Date: 29/01/2018

All the students of T.Y.B.Com are hereby informed that, the theory and practical examination of Short Term Course in Tally ERP- 9 will be conducted on 05/02/2018 as per following scheduled.

Time Table (Practical Examination)

Date	Time	Batch	Venue
05/02/2018	10:00 am to 11:30 am	All Students	Commerce Laboratory

Time Table (Theory Examination)

Date	Time	Practical Batch	Venue
05/02/2018	11:30 am to 12:30 pm	All Students	B- 305 & B- 306

If you have any doubts kindly contact to your course coordinator.


Course Coordinator


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Department of Commerce and Management

Academic Year 2017-18

Short Term Course Examination 2017-18

Name of the Course: Tally ERP- 9

Class: T.Y.B.Com

Date: 05/02/2018

Total Marks: 60

Time: 11.30 am to 12.30 pm

Note: 1. Each question carry 2 marks.

2. All questions are compulsory.

Question 1. Who is the developer of Tally?

- (A) Wally Feurzeig
- (B) John G. Kemeny
- (C) Nandan M. Nilekani
- (D) Shyam Sundar Goenka

Question 2. Who is the marketer of Tally?

- (A) Tally Package Pvt. Ltd
- (B) Tally Gold Pvt. Ltd.
- (C) Tally Solutions Pvt. Ltd
- (D) None of the above

Question 3. What does tally run on?

- (A) Windows
- (B) Tally Solutions
- (C) ERP Module
- (D) Tally Gold Edition

Question 4. What is the Short-cut key for quitting tally?

- (A) Alt + Ctrl + Q
- (B) Alt + Q
- (C) Ctrl + Q
- (D) Alt + F2 + Q

Question 5. What are the two ledgers that are by default provided by tally?

- (A) Cash a/c & Bank a/c
- (B) Bank a/c & P/L a/c
- (C) Cash a/c & P/L a/c
- (D) None of the above

Question 6. What is the shortcut key for selecting a company?

- (A) Alt + F1
- (B) F1
- (C) Ctrl + F1
- (D) Alt + Ctrl + F1

Question 7. What are the languages required for tally?

- (A) C
- (B) C++
- (C) C & C++
- (D) None of the above

Question 8. How to activate calculator in tally anywhere?

- (A) Alt + C
- (B) Ctrl + N
- (C) Ctrl + Alt + N
- (D) Ctrl + R

Question 9. What is the short-cut key for backup?

- (A) Shift + Tab
- (B) Alt + Tab
- (C) Shift + Ctrl + Tab
- (D) None of the above

Question 10. What is Primary Key?

- (A) A primary key is a maximal set of attributes in a table that uniquely identifies tuples in that table
- (B) A primary key is a minimal set of attributes in a table that uniquely identifies tuples in that table
- (C) A primary key is a unique identifier
- (D) Both B & C

Question 11. What is the shortcut to paste text from Tally?

- (A) Ctrl + Shift + V
- (B) Alt + V
- (C) Ctrl + Alt + V
- (D) Alt + Shift + V

Question 12. What is the shortcut to copy text from Tally?

- (A) Ctrl + Alt + C
- (B) Alt + C
- (C) Ctrl + Shift + C
- (D) Alt + Shift + C





Question 13. What are the details required for filing income tax returns?

- (A) PAN, Aadhar Card, Current address and Bank Details
- (B) Income proofs and information about all the deductions claimed under Section 80
- (C) Tax payment information such as TDS and advance tax payments
- (D) All of the above

Question 14. How can you file an income tax return in India?

- (A) www.gst.gov.in
- (B) www.mca.gov.in
- (C) www.incometax.gov.in
- (D) None of the above

Question 15. What is the due date of submission of return for an individual?

- (A) 31st July
- (B) 31st August
- (C) 30th September
- (D) 31st October

Question 16. What is the benefit of income tax return file?

- (A) Claim Tax Refund
- (B) Income & Address Proof
- (C) Avoid Penalty and Prosecution
- (D) All of the above

Question 17. What is the shortcut key for Payments in Tally?

- (A) F3
- (B) F4
- (C) F5
- (D) F6

Question 18. What is the due date of submission of the return for a company?

- (A) 31st July
- (B) 31st August
- (C) 30th September
- (D) 31st October

Question 19. Which Shortcut key is used to create a new company in Tally?

- (A) Ctrl+F3
- (B) Alt+F3
- (C) Ctrl+F4
- (D) Alt+F4

Question 20. What is the short-cut key for Receipts (transaction for direct cash) in Tally?

- (A) F4
- (B) F5
- (C) F6
- (D) F7



Question 21. The option used in Tally to close opened Company is _____.

- (A) Alter Company
- (B) Close Company
- (C) Shut Company
- (D) Exit Company

Question 22. Create a new company in Tally from Company Info. menu is possible by selecting _____.

- (A) New Company
- (B) Start Company
- (C) Create
- (D) Create Company

Question 23. Which one of the following options is the acknowledgement of filing the return of income?

- (A) ITR4
- (B) ITR – V
- (C) Form26AS
- (D) Form 26QB

Question 24. The return of income is to be furnished in?

- (A) ITNS281
- (B) Form 26AS
- (C) Form26Q
- (D) ITR 1 – to 7 (as the case may be)

Question 25. The return of income can be filed with the Income-tax Department in electronic mode only.

- (A) TRUE
- (B) FALSE

Question 26. Which account is the odd one

- A. Furniture
- B. Land and buildings
- C. Stock of raw materials
- D. Plant and machinery



Question 27. Which of the following is the example of external users of accounting information

- A. Government
- B. Owners
- C. Management
- D. Employee

Question 28. A _____ is sent to a customer when he returns the goods

- A. Debit note
- B. Credit note
- C. Proforma invoice
- D. Bill

Question 29. Which shortcut key is used in Company Features Screen to use Statutory & Taxation in Tally

- A. F3
- B. F4
- C. F2
- D. F1

Question 30. Which shortcut key is used to view Report with all details in Tally

- A. F1
- B. Alt + F1
- C. F3
- D. Alt + F2

Rayat Shikshan Sanstha's
**Shri Sadguru Gangageer Maharaj Science, Gautam Arts and
Sanjivani Commerce College, Kopergaon,**
Dist- Ahmednagar- 423601
Short Term Course 2017-18
Tally ERP 9
Class- T.Y.B.COM.
List of Students



Sr. No.	Roll No.	Name of the Students	Grade
1	9001	Abhale Mavuri Rajendra	B+
2	9002	Abhale Sharad Bhausahab	A
3	9003	Adhav Samadhan Madhav	A+
4	9004	Adhav Sonali Balasaheb	O
5	9005	Agrawal Nikita Mohan	Ab
6	9006	Agwan Manisha Ambadas	C
7	9007	Agwan Padmini Machhindra	B
8	9008	Agwan Shruti Raosaheb	B+
9	9009	Aware Rohit Nivrutti	A
10	9010	Bagul Pooja Dattatray	A+
11	9011	Bhakare Krushna Ganesh	Ab
12	9012	Bhakare Mahesh Vilas	B+
13	9013	Bhalerao Anand Mohan	B
14	9014	Bhattad Riddhi Anil	C
15	9015	Bhoir Mahesh Sanjay	Ab
16	9016	Bhokare Vishal Prabhakar	A
17	9017	Chandgude Hemant Balasaheb	A
18	9018	Charmal Sampada Bajirao	A+
19	9019	Charmal Shrikant Arun	O
20	9020	Chaure Rahul Pravin	Ab
21	9021	Chavan Somnath Navnath	B+
22	9022	Chine Aniket Rajendra	A
23	9023	Dabhade Arati Bhanudas	B
24	9024	Dange Shubhangi Balasaheb	Ab
25	9025	Dawange Siddharth Bhausahab	B
26	9026	Dawange Kaveri Bajirao	A
27	9027	Dawange shashikant Macchindra	Ab
28	9028	Dawange Sonali Sahebrao	A+
29	9029	Dawange Sunil Antu	A+
30	9030	Deokar Mukta Sanjay	B
31	9031	Deokar Rohini Balasaheb	B+
32	9032	Dhaktode Shraddha Rajesh	O
33	9033	Dhanwate Manisha Pandharinath	A+
34	9034	Dhongade Nikita Purushotam	O
35	9035	Dhule Sonali Somnath	Ab
36	9036	Dighe Sonali Balasaheb	Ab
37	9037	Dishe Kishor Balasaheb	B+
38	9038	Dixit Swapnil Mayur	A+
39	9039	Doshi Shubham Gautam	A+



40	9040	Gade Ashwini Babasaheb	A
41	9041	Gade Harshada Vijay	Ab
42	9042	Gade Nilesh Sopan	Ab+
43	9043	Gadekar Shashikant Dnyaneshwar	A
44	9044	Gadhawe Pranjali Sanjay	B
45	9045	Gaikwad Durga Rajendra	B
46	9046	Gaikwad Gaurav Manohar	O
47	9047	Gaikwad Shikhar Govind	Ab
48	9048	Gaikwad Shubham Santosh	Ab
49	9049	Gangwal Shreyas Ajit	B+
50	9050	Gawali Sonali Dattatray	A
51	9051	Gaware Prasad Vijay	B+
52	9052	Gavhale Vijay Harishchandra	B
53	9053	Gavhale Madhuri Sudam	C
54	9054	Gawali Mayur Sanjay	Ab
55	9055	Gaware Pooja Balasaheb	A
56	9056	Gorde Akshay Suresh	A
57	9057	Gujar Bhagyashri Janardhan	B
58	9058	Gunjal Anil Ashok	A+
59	9059	Gunjal Vinod Ramdas	A+
60	9060	Hadaliya Rina Rajesh	B
61	9061	Hingmire Chetana Ganesh	Ab
62	9062	Ingale Ajay Bhauroo	Ab
63	9063	Ingale Nilesh Ramesh	A+
64	9064	Jadhav Anil Sudhakar	B+
65	9065	Jadhav Govind Bhausaheb	C
66	9066	Jadhav Jayashree Kailas	D
67	9067	Jadhav Pawan Rajendra	A
68	9068	Jadhav Shital Sanjay	B
69	9069	Jadhav Shubhangi Vasantao	C+
70	9070	Jadhav Sujata Sanjay	A+
71	9071	Jadhav Swati Vijay	A
72	9072	Jadhav Vishal Eknath	B
73	9073	Jagtap Manish Vishnu	O
74	9074	Jagtap Shubham Mahesh	Ab
75	9075	Jagtap Suraj Arvind	B+
76	9076	Jamdar Nitin Kailas	A
77	9077	Janrao Pramod Bhaskar	D
78	9078	Jawale Kajal Ghansham	A+
79	9079	Jawale Shubhangi Pralhad	B+
80	9080	Jejurkar Ashwini Balasaheb	A+
81	9081	Joshi Prajakta Anant	Ab
82	9082	Jugrut Pradnya Vijay	A+
83	9083	Kadam Ashwini Laxman	A+
84	9084	Kakade Sham Bhagwan	B+
85	9085	Kalaskar Arati Dattatray	O
86	9086	Kale Mahesh Sanjay	B
87	9087	Kale Pratiksha Uttam	B+
88	9088	Kale Priyanka Nandkumar	Ab
89	9089	Kambale Kiran Prakash	A+

90	9090	Karade Sonali Bhausaheb	Ab
91	9091	Katore Madhuri Kakasaheb	Ab
92	9092	Kendale Rupesh Sunil	At
93	9093	Khair Mansi Kailas	B
94	9094	Kharat Aarati Kisan	B+
95	9095	Koditkar Poja Sanjay	Ab
96	9096	Kokate Monali Baburao	C
97	9097	Kolhe Chaitali Bhiwa	O
98	9098	Kulkarni Aishwarya Dilip	B
99	9099	Kurhe Pooja Balasaheb	At
100	9100	Labhade Rohit Vilas	Ab
101	9101	Lakare Nikita Laxman	B+
102	9102	Lamkhade Krushna Balasaheb	A
103	9103	Lasankar Siddharth Bhausaheb	At
104	9104	Lavhate Pallavi Bapurao	C
105	9105	Lodha Akshay Bansilal	O
106	9106	Lohakare Kiran Prakash	B
107	9107	Lokhande Poonam Shrikant	Ab
108	9108	Lokhande Pradnya Rameshwar	B+
109	9109	Lokhande Shraddha Sunil	At
110	9110	Lonari Aarti Bhanudas	C
111	9111	Lonari Vishwa Rajendra	B+
112	9112	Madhe Swati Shrawan	A
113	9113	Magar Savita Vitthal	Ab
114	9114	Mahale Pallavi Manik	At
115	9115	Mahapure Nikita Shukleshwar	A
116	9116	Malik Ujwala Navnath	B+
117	9117	Mandlik Vikas Sharad	B+
118	9118	Mandude Kajal Babasaheb	At
119	9119	Maniya Naim Husen	Ab
120	9120	Mapari Sanket Balasaheb	At


 Head
 Commerce Department
 S.S.G.M.College,Kopargaon




 Principal
 S.S.G.M.Science, Gautam Arts &
 Sanjivani Commerce College, Kopargaon



Rayat Shikshan Sanstha's

Shri Sadguru Gangageer Maharaj Science, Gautam Arts and
Sanjivani Commerce College, Kopargaon, Dist- Ahmednagar- 423601

Department of Commerce and Management

Short Term Course Year- 2017-2018

Students Feedback

Name of the Course: July ERP-9

Dear Students,

We seek your kind participation in this process of collecting feedback about various Short Term Courses of our college. Your inputs will be helping us to make required modifications in the existing teaching & learning facilities, infrastructure to enhance the qualities & competencies of the courses and college. For each question, indicate your opinion with marks in the appropriate column.

➤ Please rank the following qualities:

Excellent	Very Good	Good	Average	Satisfactory	Please Improve
6	5	4	3	2	1

Sr. No	Aspects	Marks
1	Syllabus of the Course (कोर्सचा अभ्यासक्रम)	6
2	Quality of Teaching (अध्यापनाची गुणवत्ता)	5
3	Support Services (सहाय्यक सुविधा)	4
4	Infrastructural Facilities (भौतिक सुविधा)	4
5	Activities Conducted under this Course (कोर्स अंतर्गत राबविलेले कार्यक्रम)	5
6	Effectiveness and Employability (परिणामकारकता आणि रोजगार क्षमता)	6
7	Schedule of the Course (कोर्सचे नियोजन)	5
8	Outcomes of the Course (कोर्सचे परिणाम)	4
	Total Score	39

Comments & Suggestions for further development:

- Syllabus was Good.

Name of the Student: chandramel Sampada Bajirao

Address: ATP-Yeola, Tal. Yeola, Nashik

E-mail id: schandramel12@gmail.com Mob No. 7057353832

Date: 5/2/2018

Signature: Sampada



Rayat Shikshan Sanstha's

Shri Sadguru Gangageer Maharaj Science, Gautam Arts and
Sanjivani Commerce College, Kopargaon, Dist- Ahmednagar- 423601

Department of Commerce and Management

Short Term Course Year- 2017 - 2018

Students Feedback

Name of the Course: Tally - ERF-9

Dear Students,

We seek your kind participation in this process of collecting feedback about various Short Term Courses of our college. Your inputs will be helping us to make required modifications in the existing teaching & learning facilities, infrastructure to enhance the qualities & competencies of the courses and college. For each question, indicate your opinion with marks in the appropriate column.

➤ Please rank the following qualities:

Excellent	Very Good	Good	Average	Satisfactory	Please Improve
6	5	4	3	2	1

Sr. No	Aspects	Marks
1	Syllabus of the Course (कोर्सचा अभ्यासक्रम)	5
2	Quality of Teaching (अध्यापनाची सुणवत्ता)	4
3	Support Services (सहाय्यक सुविधा)	5
4	Infrastructural Facilities (भौतिक सुविधा)	3
5	Activities Conducted under this Course (कोर्स अंतर्गत राबविलेले कार्यक्रम)	4
6	Effectiveness and Employability (परिणामकारकता आणि रोजगार क्षमता)	5
7	Schedule of the Course (कोर्सचे नियोजन)	6
8	Outcomes of the Course (कोर्सचे परिणाम)	4
	Total Score	36

Comments & Suggestions for further development:

- Support services should be increase.
- Teaching quality was good.

Name of the Student: Dixhit Swapnil Mayur

Address: A4/Post - Mahagaon Deshmulkh, Kopergaon

E-mail id: Dixhitmay432@gmail.com Mob No. 9890343832

Date: 20/02/18

Signature:



Rayat Shikshan Santha's

Shri Sadguru Gangageer Maharaj Science, Gautam Arts & Sanjivani Commerce College,

Kopargaon, Dist. Ahmednagar 423601

(Accredited by NAAC at B level)

Department of Commerce

Certificate Course in Tally - ERP 9 (Introduction)

This is to certify that, Mr./ Miss. Gaware Pooja Balasahab
..... of T.Y.B-com.....

has satisfactorily completed the **Certificate course in Tally - ERP9 (Introduction)**
during the academic year 2017-18 in A..... grade.

Date: 20/03/2018

Place Kopargaon

Shankar
Co-ordinator

Principal
S.S.G.M. College,
Kopargaon