



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	Shri Sadguru Gangageer Maharaj Science, Gautam Arts and Sanjivani Commerce College, Kopargaon
• Name of the Head of the institution	Dr. S. R. Thopate
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02423223155
• Mobile no	9022604797
• Registered e-mail	ssgmcoll.kop@gmail.com
• Alternate e-mail	nmalpure@gmail.com
• Address	Yeola Naka
• City/Town	Kopargaon
• State/UT	Maharashtra
• Pin Code	423601
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Participated in NIRF ranking		
Conducted online feedback from various stakeholders		
Organized online state level elocution competition		
Established laboratory for computer science department		
Purchased equipments required for online teaching		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Tb prepare academic calendar	Academic calendar for both the semesters was prepared
To promote faculty to attend online FDP/ Webinars/ seminars and conferences	06 faculty members have completed FDP and 13 faculty members have attended online seminars/ webinars
To run skill development courses	20 various skill and certificate courses were run by departments
To finalize Academic and Administrative committees	All academic and administrative committees were prepared
To give seed money to promote research culture amongst faculty	Seed money was given to 02 faculty members for project work and to attend conference
To organize online state level elocution competition	Organized state level Sou. Sushilamai Kale elocution competition
To conduct academic and administrative audit	Prepared for Academic and Administrative audit, the visit by the Sanstha officials could not be done due to Covid 19 lockdown
To conduct online feedback from various stakeholders	Conducted online feedback about college, teachers and facilities available from students, Employers, Alumni and teachers.

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
CDC	23/12/2021

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2020	18/11/2020

15.Multidisciplinary / interdisciplinary

Not Applicable

16.Academic bank of credits (ABC):

Not Applicable

17.Skill development:

Not Applicable

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Not Applicable

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Not Applicable

20.Distance education/online education:

Not Applicable

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	696
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2751
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1378
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	773
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	88
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	52
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	58
Total number of Classrooms and Seminar halls	
4.2	121.269
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	202
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum designed by the affiliated university is implemented in the college. Academic Calendar is prepared at the commencement of academic year which is distributed among the departments, uploaded on the college website and also displayed on notice board.

The common timetable is prepared for each program which is followed by all the departments to prepare departmental time tables for effective curriculum delivery.

Departmental meeting is arranged by every head of the department to distribute syllabus among the teachers. Every teacher prepares teaching plan following academic calendar which is documented in personal teaching diaries. The same is approved by head of the department and the Principal of the college.

Every teacher maintains teaching diary wherein daily records of lectures, practicals or other activities are documented. The teaching notes are verified by Head of the department on the last day of the week and by Principal at the end of every month. At the end of every academic term, teachers submit record of teaching and its implementation and syllabus completion report to the IQAC to monitor successful implementation of teaching plan and this is then further verified and confirmed by student feedback on teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of every academic year Academic Calendar is prepared under the guidance of IQAC. The same is distributed among the departments, uploaded on the college website and also displayed on student notice board. Academic calendar includes all the tentative dates and events of each semester as per affiliated

university schedule. Various methods of continuous internal evaluation are also mentioned in academic calendar. The college adheres to the norms and guidelines of affiliated university for CIE. CEO along with the chairman of timetable committee prepare the schedule of internal evaluation which is circulated among teaching faculty, displayed on the students notice board and also communicated to the students on, WhatsApp and Telegram groups.

Continuous assessment of student is done by tutorial, class test, home assignment, oral exam, surprise test, open book test, problem solving, group discussion, quiz, descriptive and MCQ, etc. The assessment is done and the answer sheets are shown to the students for their information which provides transparency and accountability in the evaluation process. After the results are announced students can seek a revaluation of their answer sheets if needed. Photocopy of the answer sheets is made available to the students on their demand.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

19

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

820

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is designed by Savitribai Phule Pune University (SPPU) considering the recent issues faced by the society and integrated many crosscutting issues related to ethics, gender, human values, environmental sustainability and awareness in each and every course offered to UG and PG Programmes. College also runs certificate courses related to crosscutting issues. The curriculum includes courses like Environment awareness, Constitution, Cyber Laws, Human Rights, Human values for UG and PG students as compulsory credits. Gender equality and women empowerment are compulsory courses for Psychology and Political Science. The course related to environmental awareness cover areas like sustainability, population, pollution,, global warming, environmental policy, disaster management, environment protection, Biodiversity laws, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

127

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1192

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2751

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1667

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The slow & advanced learners for first year, second and third year are identified on the basis of marks secured in previous examination. Slow learners and advanced learners are identified and guided for upliftment. Remedial class, peer learning and counseling is provided to slow learners. Advanced learners are offered extra facility of the library, laboratory and research projects.

The institution responds their needs in following manner

Recommending reference books and journals as per their needs,

Allowing them to spend more time in laboratories,

Helping them to explore with innovative ideas and to build problem-solving abilities,

Arranging expert lectures to enhance their potential,

Encouraging them to take research projects,

Providing opportunities to represent the College in various events and activities at the university/ state/ national levels,

Remedial help is given to slow learners.

Extra coaching and guidance for students admitted late.

Students with inadequate language skills are motivated to join communication skill programs.

Advanced learners are given an opportunity to join the add on/ skill enrichment programs

Monitoring of student progress is done through the student profile,

Individual help is rendered as and when required by mentor.

File Description	Documents
Paste link for additional information	https://www.ssgmcollege.org/copy-of-alumni-association
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2751	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College practices various student centric methods such as Experiential learning, participative learning and problem solving methodologies for enriching learning experiences. All the science programs and many of the social science programs integrate practical courses with adequate experiential practice for the students. Science laboratories are well equipped for demonstrations, showing simulations etc. Interactive methods are used to discuss fundamental

concepts and students are encouraged to ask questions. They also provide platform for participative learning to the students. Moreover, projects, field works, seminars, excursion, NSS, NCC etc. inculcate among the students the practice and habit of participative learning and problem solving methodologies. In all the post graduate programs there are compulsory project or dissertation course, summer training program that provides adequate opportunities to the students for incorporating and practicing problem solving methodologies. The teaching learning process in the college is student centric. The teachers use interactive, collaborative and independent learning methods. Teachers have adopted lecture method, PPTs, seminars, viva-voce and discussion methods among the students as the usual practice to develop the interactive learning. In collaborative learning students undertake industry based projects, field trips, debates, group discussion, contests, games, etc. Students in independent learning individually perform learning, projects, home assignments, report/review writing, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.ssgmcollege.org/copy-of-alumni-association

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion for the use of ICT tools and techniques. The use of computers, laptops, Smart phones and Internet became a common practice not only for the teachers but also for the students. IQAC of the college conducted Faculty Training Programme for the development of e-content and the use of resources during the year and also encouraged faculty members to participate various online

teaching learning and evaluation short term, FDP and refresher courses. Teachers have completed various Faculty Development Programme and Refresher Courses organized by various UGC HRD centres related to effective use of ICT enabled tools. Teachers have effectively used tools like laptops, writing pads, video-lectures, audio-lectures, PPT presentations, YouTube Links, e-contents, etc. Since our college campus is Wi-Fi enabled and all the departments are enriched with ICT facilities. Beside these while giving lectures or dealing with any topic teachers have borrowed and updated the information from YouTube, Wikipedia, etc. The total use of the ICT proves to be very interesting because of audio-video programs of teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7.95

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Schedule for CIE is given in academic calendar.
- Students are intimated in the class room about the portion of

curriculum for the assessment/ examinations, nature and format of question paper and weightage of marks for topics prescribed by the university.

- It is communicated to the faculty members through meetings.
- Notices/Circulars/Ordinances pertaining to the pattern of examinations and the pattern of the question papers are displayed on the notice board.
- Internal evaluation process is explained to students in the class and also displayed on the notice board.
- Two unit test for first term and two for second term for each paper has been solved by students.
- Two home assignment and term end exam also taken by our college. The students are informed in advance about the weightage and details of internal assessment examination.
- Marks obtained in examinations are announced. Discrepancy occurring therein is taken care of by the concerned teacher.
- Internal assessment has 20% weightage in the curriculum. Term-end examination is conducted at the end of the first term. Evaluation of all subjects is carried out through viva of the student. Communication skill of the student is assessed in his viva-voce examination.

File Description	Documents
Any additional information	View File
Link for additional information	https://intmarks.unipune.ac.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college and university have a well-defined process for addressing the grievances with reference to evaluation. The brief outline of the grievance Redressal system is as follows.

- On-line examination forms are duly filled by students as per University schedule. Discrepancies, if any, in name, selection of subjects etc are collected by college examination cell. The college examination cell makes necessary corrections within the stipulated time period. It is reported to the university examination centre.
- Hall tickets received from university are issued to students by college examination cell. Discrepancies in name and subjects are forwarded to the university examination centre for necessary corrections.
- Evaluation of answer sheets is done in CAP.

- After declaration of results, if student desires revaluation of the answer sheet then he/she needs to apply by filling the on-line form on the university website within ten days. The form is authenticated and forwarded by the college examination cell. The individual application is sent along with supporting documents to the Controller of Examinations, for future action. This process is completed within 15 days.

The University looks into the grievance and takes the final decision in the matter.

File Description	Documents
Any additional information	View File
Link for additional information	https://mail.unipune.ac.in/? task=mail& action=show& uid=330& mbox=Sent& caps=pdf%3D1%2C flash%3D0%2Ctif%3D0

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- Yes.
- The college follows the Program and Course outcomes defined by the affiliating university. The outcomes are mentioned by the Board of Studies for each specific program at the time of curriculum design and the same are followed by the college.

The following mechanism is followed by the institution to communicate the Program and Course outcomes to the teachers and students.

Hard copy of syllabi and Learning Outcomes are provided by the librarian to each Head of the Department at the beginning of every academic year. Head of the department makes it mandatory for teachers to discuss and communicate the program outcomes to the students. The importance of the learning outcomes is communicated to the teachers in the departmental meeting in the starting of the semesters.

Learning outcomes are described to the first year students at the commencement of the program. At the beginning of a course

along with the syllabus, students are made aware of the outcome of the course by the respective course teachers.

Soft copy of the curriculum and Learning Outcomes of Program and Courses are also uploaded on the college website for reference. PO and CO's are also displayed for students at every department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.ssgmcollege.org/copy-of-institutional-distinctiveness
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College offers UG, PG and Research programs. POs, PSOs and Cos are evaluated by the institution and are attained through the attainment of course outcomes.

The learning outcomes attainment is calculated by following method.

Direct Method:

Assessment tools used are University and Internal Examinations. Marks obtained are the basis for external assessment to record the attainment of course outcomes and average marks of internal written examinations.

Evaluation of COs: Attainment level is calculated based on the attainment criteria decided at the college level. The tests are mapped against COs of respective course. The final attainment for each CO is calculated by taking average of the CO attainments from Internal Examinations.

Indirect Method:

Assessment tools used are student's progression and placements. The progression data is considered for indirect attainment. The data of

placements of the graduates are mapped on the attainment of POs.

Evaluation of COs:

The CO attainment is calculated under indirect assessment. At the end of the programme, the data of placements is collected from the graduates and considered for the PO attainment. Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.ssgmcollege.org/copy-of-institutional-distinctiveness

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

738

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.ssgmcollege.org/copy-of-downloads

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ssgmcollege.org/copy-of-igac-aqr-reports>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

28.12260

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://www.serb.gov.in/home.php

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

During the year 2020-21 our institute has created an ecosystem for developing innovative ideas for students. The incubation centre strives to nature entrepreneurship, knowledge generation and mentoring. The institute has offered 15 skills based short term courses in addition to traditionally offered UG and PG courses in Arts, Commerce, Science and BBA.

- Institute has created physical infrastructure and support system necessary for development of incubation activities such as research projects given to the post graduate students of Chemistry, Botany and Physics.
- Programmes benefitted to the students and society deliberately conducted by various departments such as water testing, weather reporting to the formers, rain water harvesting, solar system and dengue awareness.
- Safety and analytical laboratory developed by department of chemistry.
- Tissue culture and specimen laboratory developed by Department of Botany and Zoology, this technology created advanced knowledge and innovative techniques in plant and animals.
- Training programme for students organized by Department of English such TCS, Spoken English, COC and Symbiosis.
- MPSC/ UPSC competitive examination programmes is unique attraction of our institute during this year.
- Career oriented courses are conducted by various departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0.6

File Description	Documents
URL to the research page on HEI website	https://www.ssgmcollege.org/research
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

32

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution promotes neighborhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students. The college maintains a cordial relationship with the neighborhood and the local administration, by which the student and local community are mutually benefited. The remarkable extension activity through which the institution serves the community is NSS and NCC. Every year particular village is selected in discussion with local Sarpanch and Students and teacher offer their valuable services to the community in various ways, such as through awareness programmes, cleanness activities, social service approach, self confidence etc. All these activities contributes in students personally development. Finally, Students provoke to connect theory and practical, education and services and ultimately realize the holistic development.

We serve to society through Women Study Centre, MPSC Study Centre, Environments Awareness programmes. Blood Donation Camp, Health Awareness Camps etc. The other activities carried out by students during NSS camp are tree plantation Swacch Bharat Abhiyan Karmaveer Relay and Nala Budding. The major contribution of NSS , NCC, Sports and Cultural Students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year

07

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4355

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are 54 well-furnished classrooms. 7 Computer Labs with broadband Internet connection. There are Four seminar halls which are used for organizing seminars/ workshops/ conferences as well as Lectures of Expert Teachers. The college has language lab, a conference room, an audio-visual room with a computer and an LCD projector. Well-equipped, spacious laboratories for Physics, Chemistry, Botany, Zoology, Electronics and Geography having broadband internet facility. There are separate PG laboratories for Physics, Organic Chemistry and Analytical Chemistry. There are total 27 laboratories in the college. The Chemistry & Commerce department has a separate Research Laboratory. The college campus has two botanical garden with various plant varieties. LCD Projectors with accessories are provided to each department. All science laboratories are ICT supported. -Internet facilities available for students at Library and all computer labs..2 Researches Lab. Of Chemistry & Commerce.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ssgmcollege.org/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Multipurpose Gym Facilities are available in Gymnasium hall & Ladies Hostel. The in house auditorium has been used for all the major activities of the College. A well-equipped common hall with a capacity of 250 is available for organizing co-curricular activities such as Science Quiz, Essay competition, Elocution competition, Exhibition etc. There is a separate room for NSS activities. Two separate NCC offices having adequate space have been provided for Boys & Girls. The College has one auditorium, an open-air theatre that can house more than 2000 students. The Cultural Committee of College takes care of cultural activities for the entire year. Spoken English classes conducted by department of English. A well-equipped health centre is functional in the college. It is looked after by one senior teacher. A well-qualified visiting local doctor is always available whenever required. Yoga classes are organized for students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ssgmcollege.org/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ssgmcollege.org/facilities
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22.97751

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated. Master Software Libman version 1.0 is used in the college central Library. The is automated since

2007. All the operations have been fully computerized. There are 07 computers with high-speed internet connectivity, available to the students, researchscholars and faculties for searching and browsing. All the stacks are barcoded and a barcode reader for easy and quick access is in place. College has an active subscription of N-LIST, which provides access to various e-resources. College library maintains its separate webpage and updated library related information. Library is also active in social media, and provides information on events and promotional activities on its Facebook page.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.ssgmcollege.org/copy-of-central-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

184

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has its own broadband which is offered to faculty. There are six common computer labs with internet facility. Every department is provided with a computer and internet facility for academic purpose. Institute has 13 Laptops & 192 Desktops out of which 180 are available for students. Institute has 32 LCD's. The College has employed a full time IT consultant for maintenance and support of the ICT infrastructure. In general, computing and internet facilities are available to all teachers and students on the campus. The institution provides access to desktop systems and laptops to both faculty and students which allows them to use computer aid for academic projects, practical sessions and for learning. To make the learning process more effective various innovative methods are used by the teachers. This includes giving group assignments and having power point presentations, where students can discuss and explore their knowledge together. Learning combined with visual presentations or working on certain software is much more enjoyable and comprehensive for the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ssgmcollege.org/facilities

4.3.2 - Number of Computers

212

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

48.70

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has developed a well-established mechanism to maintain infrastructure. Various committees are established to ensure the proper maintenance and utilization of the facilities. Library advisory committee looks after maintenance and proper utilization of the existing books. AMC's are done for maintenance of the IT infrastructure. Adequate in-house staff is employed to maintain hygiene and cleanliness in the campus. Classrooms, Staff rooms, Seminar halls, Laboratories etc. are cleaned and maintained regularly by non-teaching staff assigned for each floor. The maintenance of facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, etc. is maintained through contract services. Gymkhana Committee has the responsibility for the creation and maintenance of sports facilities on the campus for the students and the faculty. Sports facilities and grounds are well maintained and are utilized during various sports festivals organized by the college. Laboratories are regularly maintained by the Laboratory Assistant & Laboratory attendant. Equipment's are maintained properly, calibrated and serviced periodically. Major breakdown maintenance is carried out by external agencies. College has also hired security services for its safe environment. College also conducts green, environment and energy audits regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ssgmcollege.org/_files/ugd/28cc76_df7b56981c33437fafa4c0d2461a7721.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1720

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	https://www.ssgmcollege.org/sr-courses
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

487

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

487

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

123

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

205

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council, constituted according to Maharashtra Public University Act, 2016 Section 99, 147 (2) (L) was functional throughout the academic year. It comprised Principal, Principal Nominated Professor, NCC and NSS in-Charge Officers, CRs of all the classes and Physical Director, Principal Nominated Representatives from Sports, NSS and Cultural Department, two girl Representatives etc. The Council bridged college administration and the students' learning processes by sorting out solutions to the issues like cleanliness, drinking water, canteen, Library, Office, Hostel, examination section etc. along with disciplined execution of various activities. It promoted proper participation, feedback in all the curricular and extension activities. It voluntarily cooperated in the conferences, workshops, sports events at the college. It helped a lot to maintain discipline on the campus.

Representation of students on academic & administrative bodies/committees:

The student members of the 'Students' Council', worked in various academic and administrative committees like Gymkhana Committee, Library Committee, Protection of Women against Sexual Harassment

Committee, Grievance Redressal Cell, Discipline/Anti-ragging Committee, Cultural Department, NSS, Building Committee, Wallpaper Committee, Literary Association, Science Association etc. An alumni and a student were nominated on Internal Quality Assurance Cell. Here, they have participated in the decision making processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college is in the process of registration in the present academic year. However, the solid number of Alumni of College is actively participating in the various curricular and extra-curricular activities of the concerned departments. The ex-students have close association with the members of the faculties of their respective departments. These alumni always share their views, opinions and advice to the academic and administrative wings in their formal and informal interactions. Accordingly, the College takes opportunities to invite these alumni

on various memorable events on the campus like Independence Day, Republic Day, Teacher's Day, Parent-Teacher Meet, Farewell function, Faculty Retirement function, Seminars of various departments etc. Besides, the Alumni Association Committee of the college arranges regular meets of these alumni in every academic year. In the present academic year, the committee has arranged and executed the Alumni Gathering of the Alumni on 10th January 2021.

The Alumni, who are working in different intellectual spheres of the society, have delivered their valuable lectures to the students of the various departments. Subsequently the students are inspired after such interactions and found their ideals in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college vision is to generate academic, scientific temper, physical, spiritual, social and cultural values among the students and to make them self-reliant through self-help and to be responsible citizens of the world. The institution became functional with a mission to impart higher education with multifaceted aspects, excelling the human resources in broader perspectives of national and global context.

The institution is governed by Rayat Shikshan Sanstha, Satara. The institution follows a democratic and participatory modes of governance with all the stakeholders are involved actively in the administration. The institution has a general body which has democratically established the governing body that functions

constantly to look into the development aspects of the college. The college development committee constantly pursues different matters related to the overall development of the institution. To meet this vision the management relies on principal, vice principal, IQAC coordinator in the hierarchy to implement its strategies. The principal of the college, who is also an ex-officio member of CDC, discusses the components of the perspective plan with the CDC members. The decision is then finalized in consultation with the parent organization. College is bound to rules laid by the parent organization and affiliated university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college work towards decentralization governance system. The principal appoints and empowers faculty wise vice-principals and heads of the department giving administrative and academic autonomy. The execution of work is done by staff at departmental level under the head of respective department. All the departments have a democratic mode of functioning in planning and implementing their teaching plan, co-curricular and extra-curricular activities. Committees are formed for the various curricular, co-curricular and extra-curricular activities to be conducted during the academic year. The faculty is involved in decision making process through various academic committees. The administrative officer with the principal coordinates the day to day activities. This is an important step in aligning the activities of college with institutional vision and mission.

The college promotes the culture of participative management. The principal, vice principals, Registrar and IQAC coordinator are responsible for academic and administrative leadership of the college. The principal meets periodically with heads of department and vice principal to discuss academic or administrative issues.

The CDC had representatives from teaching as well as non-teaching staff. All the issues regarding academics, administration and enhancement of infrastructure etc. are decided by the CDC, this reflects promotion of participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan is prepared by IQAC in consultation with CDC, stakeholders as well as by referring to the recommendations given by NAAC peer team report in the 3rd cycle. IQAC contributes significantly for institutionalizing the quality assurance and strategies through various initiatives and plays important role for implementation of the perspective plan. The institute has prepared Perspective Plan for the period of five years from 2017-2022 and almost all the activities are planned and executed in tune with it. Principal have formed various committees for effective implementation of the perspective plan. There is a regular interaction between management, principal, various workgroups and staff which maintains decentralized and participative ambience of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Rayat Shikshan Sanstha, Satara which plays a significant role in design and implementation of quality policies and plans. The General Body elects its President, Vice Presidents, Secretary. The Managing Council elects one of them as its chairman and also appoints various authorities. Managing council takes decision about audit, finance, infrastructure, recruitment, promotions, transfers, etc. Executive Council looks after routine administration. CDC is formed as per rules and regulations of

Government of Maharashtra and Savitribai Phule Pune University, Pune. CDC looks after various issues and policy matters of the college.

Principal, is the head of the college. IQAC Coordinator, Vice-Principals, heads of departments, faculties and office staff assist Principal in routine work of the college. The Registrar is head of the office and looks after office matters. The College has constituted over 65 committees which is an indicative of distribution of work among the functionaries. Thus we see that there is an interconnection, a semiautonomous decentralization and an integral participative management in the functioning of the various bodies on campus.

The recruitment, service rules and procedures are followed and implemented as per the rules and regulations of UGC, Government of Maharashtra and parent institute.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Rayat Shikshan Sanstha has introduced different welfare schemes for the teaching and nonteaching staff. The Rayat Sevak Cooperative Bank Ltd.is established by Sanstha for its employees and stakeholders. It provides financial assistance to all the employees through variou facilities.Rayat Mauli Laxmibai Bhaurao Patil Patpedhi provides educational loan.The college and the parent institute offers job to one of the family members in case of sudden death of the employee in service.Group insurance scheme is introduced for the staff by parent institute.The college gives advance money to staff under inevitable circumstances. Medical reimbursement facility is available for teaching and non-teaching staff.

The College follows "Performance Based Appraisal System" (PBAS) of UGC as prescribed in its regulations of June 2009. The affiliating University has developed an "Academic Performance Indicator" (API) system based on the PBAS system developed by the UGC. The IQAC of the College has developed a well-defined mechanism for collecting API forms. At the end of every academic year, each teacher submits duly filled PBAS and API forms along with supporting documents to the IQAC. The IQAC scrutinizes and assigns scores under various categories. These scores arepresented at the timeCareer Advancement Scheme (CAS).

File Description	Documents
Paste link for additional information	https://rayatsevakbank.co.in/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the "Performance Based Appraisal System" (PBAS) of UGC as prescribed in its regulations of June 2009. The affiliating University has developed an "Academic Performance Indicator" (API) system based on PBAS system developed by the UGC. The IQAC of the college addresses all the issues related to appraisal system of the staff and regularly evaluates it and then forwards it to the University authorities for final validation of API Scores.

The IQAC has developed a well-defined mechanism for collecting API forms. At the end of the every academic year, each teacher submits duly filled PBAS and API forms along with supporting documents to the IQAC. These scores are compiled and presented to the university authorities at the time of its validation under Career Advancement Scheme (CAS).

The performance of administrative staff is evaluated in terms of punctuality, quality of work performed, team work, promptness, integrity and cooperation and a confidential report of employees is forwarded to the parent institute. The report contains the information about employee's leadership style, technical competence, creativity and attitude towards students belonging to backward class etc. On the basis of this information, parent institute may promote or demote the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the college conducts internal and external financial audit. After every three months internal audit is conducted by the parent institute. There is a separate audit department headed by an auditor at Rayat Shikshan Sanstha. They prepare and execute scheduled quarterly and final annual audits for the college. Quarterly audits are performed in the college itself and annual audit is done at parent institute. Accountant and Office superintendent is taking care of both the audits. After finalization of the audit, report is generated by the auditors and the errors are informed to the Principal, Office Superintendent and Accountant. Parent Institute has appointed C. A., Kirtane and Pandit, Pune as external auditor for audit purpose. This firm looks after the final audit of the college every financial year. The queries raised during various stages are compiled by the college. Daily transactions, grants received, expenditure under various heads are checked and a final balance sheet with audited statements are provided to the Sanstha audit office in turn which is given to the college for further process. All the audit notes are informed to the accountant and OS, these queries are then resolved before next internal audit is done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

220.60636

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The budgetary sources includes Plan and non-plan grants received from Government of Maharashtra. Various grants such as grant for Earn & Learn Scheme, N.S.S., Student Welfare fund, and Examination grant, etc. are received from Savitribai Phule Pune University, Pune. College receives funds from fees, self-financed courses donations, alumni, research projects. College allocates various heads such as infrastructure, maintenance, academic expenses, library, etc. during the start of the financial year. The budget is approved by Rayat Shikshan Sanstha. The purchase of up to Rs. 5000/- is directly done with office permission and for purchase of more than Rs. 5000/- quotations are invited. Purchase of over Rs. 50,000/- is done using tender process. Parent organization has identified vendors for purchase of books, sports equipment, stationary, chemicals, instruments, furniture, IT infrastructure etc. through rate contract. Various modes such as petty cash, cheques, online transactions are followed for transparency.

The College invites requirements from all departments and accordingly prepares the budgetary plan. Purchase and Steering Committee sanctions the budget by considering financial resources and needs of the departments and presents it to the Principal and CDC. The utilization of the sanctioned budget is monitored by CDC. These practices help optimal utilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

1. The IQAC has strengthened its role and responsibilities to improve teaching and research quality. The IQAC forms various academic, administrative, curricular, Co-curricular and extra-curricular committees at the commencement of the academic year.
2. All the decisions taken by IQAC are put up in CDC meetings then approved and implemented.
3. The IQAC has regularly convened meetings, it has submitted to AQAR to NAAC in a timely manner, it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for initiated follow-up action as per the suggestions and recommendations of the eminent evaluators.
4. During the academic year 2020-2021, IQAC encouraged different units and departments in order to create conducive atmosphere in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Being the central body within the College, our IQAC monitors and reviews the teaching learning process of the institution regularly. Based on feedback of students, alumni and parent, various innovative activities and reforms are constantly introduced. Based on feedback, the institution has taken certain steps and a few measures to improve existing processes in teaching learning and evaluation process. Academic Calendar is prepared following the calendar prepared by the affiliating university, the institute prepares its schedules for the academic year well in advance at the beginning of the year. Based on the academic calendar, departmental calendar is prepared by respective departments and execute it meticulously. Due to current Covid 19 pandemic, all the classes were conducted through online mode, however class and subject teachers took responsibility to orient entry level (first year) students during their regular classes. Point was also made to reach students by means of online classes / WhatsApp / Telegram groups and phone and make aware about

pandemic situation to maintain their mental wellbeing during these odds. An online timetable was set and executed for general and special subjects. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college have always given the priority to promote gender equity in curricular as well as co-curricular activities. The college is very keen regarding safety and security of the girls. The following measures are taken in this regard:

Safety and Security:

- The campus is kept under the CCTV surveillance to monitor any suspicious activity.
 - The college has Anti-ragging committee, Internal Complaints committee, Discipline committee, Grievance Redressal committee, Campus Supervision committee and Women Development Cell to monitor and address safety and security issues.
 - Fire extinguishers are installed in the campus.
1. **Counselling:** The College has adopted mentor mentee scheme to problems and guide mentees personally. The college runs a best practice named 'Teacher at Your Door' to interact with parents. Department of Psychology runs the counselling center for all students.
 2. **Common Rooms:** College provides well facilitated common rooms for girls.
 3. **Gym:** The separate and well equipped gym is available for girls only.
 4. **Girls NCC Unit:** To groom the girls to be cultured, disciplined and confident person, our NCC unit provides the Senior Wing (SW) troop for girls.
 5. **Ladies Short Term Courses:** To make our girls self-sufficient, we train them with various shorts term skill based courses.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management:** - Separate dustbins are kept at different places in the campus to collect the solid waste. The degradable and non-degradable waste is separated. The college has vermi-culture unit so the bio-degradable waste is used for composting purpose and obtained compost is used as a fertilizer for plants. Non-biodegradable and non-recyclable waste is picked up by Kopargaon Nagar Parishad. The paper waste is given to scrap paper collector for recycling purpose.
- **Liquid Waste Management:** - The waste water generated from the hostels is filtered and used for watering the plants. The chemistry practicals are carried out on micro scales and by using green methods so as to reduce the waste.
- **E-waste Management:** - The E-waste is given to Mahalaxmi recyclers, Kolhapur for proper disposal. Rayat Shikshan Sanstha has made an agreement with Mahalaxmi Recyclers for E-waste disposal.
- **Hazardous chemicals and radioactive waste management:**

The exhaust fans are installed in chemistry laboratories to exhaust the harmful gases. Many chemical reactions are carried out in the fuming hood. Its outlet is given at top of the laboratory building so as to reduce the spread of hazardous gases in laboratories. No radioactive materials are used in the laboratory.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
 1.Green audit
 2. Energy audit
 3.Environment audit
 4.Clean and green campus recognitions/awards
 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is situated in rural area so students are seeking admissions from nearby villages. There are economic, social and gender-based differences among them. The college took efforts to provide an equal, rationale, fair and encouraging environment to all students.

The college regularly organizes different activities to provide an inclusive environment. Cultural events are organized every year. Students are encouraged and guided to take part in youth festivals which reflects a positive impact on cultural and communal thought.

Marathi Bhasha Gaurav Din and Bhasha Samwardhan Pandharwada are organized every year to inculcate harmony towards Marathi Language.

Socio-economic harmony is maintained by reserving certain percentage of seats as per government rules. The college permits to pay the fees in instalments for the students having economic hardships. Rayat Shikshan Sanstha works for the education of doentroden students. The motto of Sanstha is 'Education though self-help'. Earn and Learn Scheme is implemented effectively which not only supports them but also reflects the dignity of labour.

Students can imbibe the values of togetherness, social amity and team work by involvement in various activities organized by National Service Scheme and National Cadet Corps.

Because of an obstacle of Covid-19 pandemic, the activities are conducted online.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The purpose of education is to develop integrated and balanced personality. The sensitization of students and employees of institution is achieved by organizing the various activities this year.

The college have organized national festivals like Independence Day and Republic Day to explore their national importance and love for nation among the students. Though there is an obstacle of Covid-19 pandemic, tree plantation is done by students at their homes. International Yoga day is celebrated online in which all have performed yoga at home and send photographs. NSS volunteers are

motivated to help the health workers in Polio Vaccination Campaign. These students have also helped the government employees who are working for society in Covid-19 pandemic. The sanitizers and masks were distributed to senior citizens residing in periphery. The girl's hostel is converted into dedicated Covid Care Centre. Near about 1200 patients are treated.

Constitution day is celebrated every year to commemorate the adoption of the constitution of India. National Voters Day is celebrated to encourage youth to participate in electoral process.

In this academic year 13 awareness programs on code of ethics are organized for students and staff to recall their duties and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All round development of students can be achieved by organizing various activities in addition to curriculum. The college organizes national festivals like Independence Day, Republic Day, Women's Day, Teachers' Day etc. to explore their national importance among the students.

To inculcate the principles and philosophy of the great Indian thinkers, social reformers and national heroes, the institute remembers them on their Birth and Death anniversaries. We pay tribute to all national heroes on this day. The students are occasionally invited to express their understanding regarding the social contribution of these heroes in the national development.

Some of the days are celebrated with special activities. For example, Dr. A.P.J. Abdul Kalam's Birth anniversary is celebrated as a Vachan Prerana Din. It is celebrated by organizing book exhibition. The students' gathering is addressed by expert lectures, teachers and principal. The teachers motivate the students by evocating memories of the great personalities for their solid practice of reading. Blood donation camps as well as tree plantation activities are also organized on some occasions.

Constitution day is celebrated every year to commemorate the adoption of the constitution of India. National Voters Day is celebrated to encourage youth to participate in electoral process.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice: Teacher at your Door

2. Goal:

'To foster and promote cordial relationship among the parents, teachers and students to facilitate parental participation in the college'.

3. Aims and Objectives:

- To help, guide and participate in various developmental activities of the college.
- To provide solutions to problems and assistance to the students.
- To guide the students for placement.

4. Context:

In rural areas, parents are unaware of the changing scenario. They find difficult to take decision and make adjustments to different situations they come across. This practice has proved to be helpful and create a healthy atmosphere among the stakeholders.

5. The Practice:

The teachers visit the student's home and interact with their parents. They show them the progress report of the students and guide for career opportunities. Students do better in college when their parents are involved. Time to time information is given to the parents.

Because of Covid-19 pandemic this year teachers have not visited the student's home physically. Therefore the teachers have arranged online meetings with the parents. Here starts the communication through-out the year which is the key of success.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sports Infrastructure for community health

The optimum utilization of sport infrastructure is done through this activity. The college has a campus of nearly 22 acres, where good sports facilities are available. The college provides this infrastructure to create awareness of healthy living among the parents, teachers, students and nearby community. Under the Practice health awareness programs are planned. As a part of this practice non-formal classes are conducted by Physical director and supporting staff frequently. This practice includes, discussion on healthy diet, food nutrient values, importance of exercise, yoga and meditation.

The playground is made available to people for morning walk or to play games but with maintaining discipline.

At the end of academic year 2019, Covid-19 is rapidly spreading pandemic disease in Maharashtra. Ladies hostel of college was converted into dedicated COVID care center. Near about 1200 patients have benefited with this facility. Gymnasium hall as well as sports ground was also utilized by these patients.

32 senior citizens and 17 middle age persons were provided with proper physiotherapy techniques for the relief from muscle problems. Evidence of success is positive feedback from community peoples. The college has extended this activity by contributing students from NSS and NCC.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum designed by the affiliated university is implemented in the college. Academic Calendar is prepared at the commencement of academic year which is distributed among the departments, uploaded on the college website and also displayed on notice board.

The common timetable is prepared for each program which is followed by all the departments to prepare departmental time tables for effective curriculum delivery.

Departmental meeting is arranged by every head of the department to distribute syllabus among the teachers. Every teacher prepares teaching plan following academic calendar which is documented in personal teaching diaries. The same is approved by head of the department and the Principal of the college.

Every teacher maintains teaching diary wherein daily records of lectures, practicals or other activities are documented. The teaching notes are verified by Head of the department on the last day of the week and by Principal at the end of every month. At the end of every academic term, teachers submit record of teaching and its implementation and syllabus completion report to the IQAC to monitor successful implementation of teaching plan and this is then further verified and confirmed by student feedback on teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of every academic year Academic Calendar is prepared under the guidance of IQAC. The same is distributed

among the departments, uploaded on the college website and also displayed on student notice board. Academic calendar includes all the tentative dates and events of each semester as per affiliated university schedule. Various methods of continuous internal evaluation are also mentioned in academic calendar. The college adheres to the norms and guidelines of affiliated university for CIE. CEO along with the chairman of timetable committee prepare the schedule of internal evaluation which is circulated among teaching faculty, displayed on the students notice board and also communicated to the students on, WhatsApp and Telegram groups.

Continuous assessment of student is done by tutorial, class test, home assignment, oral exam, surprise test, open book test, problem solving, group discussion, quiz, descriptive and MCQ, etc. The assessment is done and the answer sheets are shown to the students for their information which provides transparency and accountability in the evaluation process. After the results are announced students can seek a revaluation of their answer sheets if needed. Photocopy of the answer sheets is made available to the students on their demand.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

19

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

820

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is designed by Savitribai Phule Pune University (SPPU) considering the recent issues faced by the society and integrated many crosscutting issues related to ethics, gender, human values, environmental sustainability and awareness in each and every course offered to UG and PG Programmes. College also runs certificate courses related to crosscutting issues. The curriculum includes courses like Environment awareness, Constitution, Cyber Laws, Human Rights, Human values for UG and PG students as compulsory credits. Gender equality and women empowerment are compulsory courses for Psychology and Political Science. The course related to environmental awareness cover areas like sustainability, population, pollution,, global warming, environmental policy, disaster management, environment protection, Biodiversity laws, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

127

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1192

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2751

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1667

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The slow & advanced learners for first year, second and third year are identified on the basis of marks secured in previous examination. Slow learners and advanced learners are identified

and guided for upliftment. Remedial class, peer learning and counseling is provided to slow learners. Advanced learners are offered extra facility of the library, laboratory and research projects.

The institution responds their needs in following manner

Recommending reference books and journals as per their needs,

Allowing them to spend more time in laboratories,

Helping them to explore with innovative ideas and to build problem-solving abilities,

Arranging expert lectures to enhance their potential,

Encouraging them to take research projects,

Providing opportunities to represent the College in various events and activities at the university/ state/ national levels,

Remedial help is given to slow learners.

Extra coaching and guidance for students admitted late.

Students with inadequate language skills are motivated to join communication skill programs.

Advanced learners are given an opportunity to join the add on/ skill enrichment programs

Monitoring of student progress is done through the student profile,

Individual help is rendered as and when required by mentor.

File Description	Documents
Paste link for additional information	https://www.ssgmcollege.org/copy-of-alumni-association
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2751	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College practices various student centric methods such as Experiential learning, participative learning and problem solving methodologies for enriching learning experiences. All the science programs and many of the social science programs integrate practical courses with adequate experiential practice for the students. Science laboratories are well equipped for demonstrations, showing simulations etc. Interactive methods are used to discuss fundamental concepts and students are encouraged to ask questions. They also provide platform for participative learning to the students. Moreover, projects, field works, seminars, excursion, NSS, NCC etc. inculcate among the students the practice and habit of participative learning and problem solving methodologies. In all the post graduate programs there are compulsory project or disseration course, summer training program that provides adequate oppourtinites to the students for incorporating and practicing problem solving methodologies. The teaching learning process in the college is student centric. The teachers use interactive, collaborative and independent learning methods. Teachers have adopted lecture method, PPTs, seminars, viva-voce and discussion methods among the students as the usual practice to develop the interactive learning. In collaborative learning students undertake industry based projects, field trips, debates, group discussion, contests, games, etc. Students in independent learning individually performe-learning, projects, home assignments, report/review writing, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.ssgmcollege.org/copy-of-alumni-association

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion for the use of ICT tools and techniques. The use of computers, laptops, Smart phones and Internet became a common practice not only for the teachers but also for the students. IQAC of the college conducted Faculty Training Programme for the development of e-content and the use of resources during the year and also encouraged faculty members to participate various online teaching learning and evaluation short term, FDP and refresher courses. Teachers have completed various Faculty Development Programme and Refresher Courses organized by various UGC HRD centres related to effective use of ICT enabled tools. Teachers have effectively used tools like laptops, writing pads, video-lectures, audio-lectures, PPT presentations, YouTube Links, e-content, etc. Since our college campus is Wi-Fi enabled and all the departments are enriched with ICT facilities. Beside these while giving lectures or dealing with any topic teachers have borrowed and updated the information from YouTube, Wikipedia, etc. The total use of the ICT proves to be very interesting because of audio-video programs of teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7.95

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Schedule for CIE is given in academic calendar.
- Students are intimated in the class room about the portion of curriculum for the assessment/ examinations, nature and format of question paper and weightage of marks for topics prescribed by the university.
- It is communicated to the faculty members through meetings.
- Notices/Circulars/Ordinances pertaining to the pattern of examinations and the pattern of the question papers are displayed on the notice board.
- Internal evaluation process is explained to students in the class and also displayed on the notice board.
- Two unit test for first term and two for second term for each paper has been solved by students.
- Two home assignment and term end exam also taken by our college.The students are informed in advance about the weightage and details of internal assessment examination.
- Marks obtained in examinations are announced. Discrepancy occurring therein is taken care of by the concerned teacher.
- Internal assessment has 20% weightage in the curriculum. Term-end examination is conducted at the end of the first term. Evaluation of all subjects is carried out through viva of the student. Communication skill of the student is assessed in his viva-voce examination.

File Description	Documents
Any additional information	View File
Link for additional information	https://intmarks.unipune.ac.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college and university have a well-defined process for addressing the grievances with reference to evaluation. The brief outline of the grievance Redressal system is as follows.

- On-line examination forms are duly filled by students as per University schedule. Discrepancies, if any, in name, selection of subjects etc are collected by college examination cell. The college examination cell makes necessary corrections within the stipulated time period. It is reported to the university examination centre.
- Hall tickets received from university are issued to students by college examination cell. Discrepancies in name and subjects are forwarded to the university examination centre for necessary corrections.
- Evaluation of answer sheets is done in CAP.
- After declaration of results, if student desires reevaluation of the answer sheet then he/she needs to apply by filling the on-line form on the university website within ten days. The form is authenticated and forwarded by the college examination cell. The individual application is sent along with supporting documents to the Controller of Examinations, for future action. This process is completed within 15 days.

The University looks into the grievance and takes the final decision in the matter.

File Description	Documents
Any additional information	View File
Link for additional information	https://mail.unipune.ac.in/?_task=mail&_action=show&_uid=330&_mbox=Sent&_caps=pdf%3D1%2Cflash%3D0%2Ctif%3D0

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- Yes.
- The college follows the Program and Course outcomes defined

by the affiliating university. The outcomes are mentioned by the Board of Studies for each specific program at the time of curriculum design and the same are followed by the college.

The following mechanism is followed by the institution to communicate the Program and Course outcomes to the teachers and students.

Hard copy of syllabi and Learning Outcomes are provided by the librarian to each Head of the Department at the beginning of every academic year. Head of the department makes it mandatory for teachers to discuss and communicate the program outcomes to the students. The importance of the learning outcomes is communicated to the teachers in the departmental meeting in the starting of the semesters.

Learning outcomes are described to the first year students at the commencement of the program. At the beginning of a course along with the syllabus, students are made aware of the outcome of the course by the respective course teachers.

Soft copy of the curriculum and Learning Outcomes of Program and Courses are also uploaded on the college website for reference. PO and CO's are also displayed for students at every department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.ssgmcollege.org/copy-of-institutional-distinctiveness
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College offers UG, PG and Research programs. POs, PSOs and Cos are evaluated by the institution and are attained through the attainment of course outcomes.

The learning outcomes attainment is calculated by following method.

Direct Method:

Assessment tools used are University and Internal Examinations. Marks obtained are the basis for external assessment to record the attainment of course outcomes and average marks of internal written examinations.

Evaluation of COs: Attainment level is calculated based on the attainment criteria decided at the college level. The tests are mapped against COs of respective course. The final attainment for each CO is calculated by taking average of the CO attainments from Internal Examinations.

Indirect Method:

Assessment tools used are student's progression and placements. The progression data is considered for indirect attainment. The data of placements of the graduates are mapped on the attainment of POs.

Evaluation of COs:

The CO attainment is calculated under indirect assessment. At the end of the programme, the data of placements is collected from the graduates and considered for the PO attainment. Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.ssgmcollege.org/copy-of-institutional-distinctiveness

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

738

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.ssgmcollege.org/copy-of-downloads

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ssgmcollege.org/copy-of-igac-aqar-reports>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

28.12260

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://www.serb.gov.in/home.php

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

During the year 2020-21 our institute has created an ecosystem for developing innovative ideas for students. The incubation centre strives to nature entrepreneurship, knowledge generation and mentoring. The institute has offered 15 skills based short term courses in addition to traditionally offered UG and PG courses in Arts, Commerce, Science and BBA.

- Institute has created physical infrastructure and support system necessary for development of incubation activities such as research projects given to the post graduate students of Chemistry, Botany and Physics.
- Programmes benefitted to the students and society deliberately conducted by various departments such as water testing, weather reporting to the formers, rain water harvesting, solar system and dengue awareness.
- Safety and analytical laboratory developed by department of chemistry.

- Tissue culture and specimen laboratory developed by Department of Botany and Zoology, this technology created advanced knowledge and innovative techniques in plant and animals.
- Training programme for students organized by Department of English such TCS, Spoken English, COC and Symbiosis.
- MPSC/ UPSC competitive examination programmes is unique attraction of our institute during this year.
- Career oriented courses are conducted by various departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0.6

File Description	Documents
URL to the research page on HEI website	https://www.ssgmcollege.org/research
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

32

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution promotes neighborhood community network and student engagement, contributing to good citizenship, service orientation

and holistic development of students. The college maintains a cordial relationship with the neighborhood and the local administration, by which the student and local community are mutually benefited. The remarkable extension activity through which the institution serves the community is NSS and NCC. Every year particular village is selected in discussion with local Sarpanch and Students and teacher offer their valuable services to the community in various ways, such as through awareness programmes, cleanness activities, social service approach, self confidence etc. All these activities contributes in students personally development. Finally, Students provoke to connect theory and practical, education and services and ultimately realize the holistic development.

We serve to society through Women Study Centre, MPSC Study Centre, Environments Awareness programmes. Blood Donation Camp, Health Awareness Camps etc. The other activities carried out by students during NSS camp are tree plantation Swacch Bharat Abhiyan Karmaveer Relay and Nala Budding. The major contribution of NSS , NCC, Sports and Cultural Students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

07

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4355

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are 54 well-furnished classrooms. 7 Computer Labs with broadband Internet connection. There are Four seminar halls which are used for organizing seminars/ workshops/ conferences as well as Lectures of Expert Teachers. The college has language lab, a conference room, an audio-visual room with a computer and an LCD projector. Well-equipped, spacious laboratories for Physics, Chemistry, Botany, Zoology, Electronics and Geography having broad-band internet facility. There are separate PG laboratories for Physics, Organic Chemistry and Analytical Chemistry. There are total 27 laboratories in the college. The Chemistry & Commerce department has a separate Research Laboratory. The college campus has two botanical garden with various plant

varieties. LCD Projectors with accessories are provided to each department. All science laboratories are ICT supported. -Internet facilities available for students at Library and all computer labs..2 Researches Lab. Of Chemistry & Commerce.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ssgmcollege.org/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Multipurpose Gym Facilities are available in Gymnasium hall & Ladies Hostel. The in house auditorium has been used for all the major activities of the College. A well-equipped common hall with a capacity of 250 is available for organizing co-curricular activities such as Science Quiz, Essay competition, Elocution competition, Exhibition etc. There is a separate room for NSS activities. Two separate NCC offices having adequate space have been provided for Boys & Girls. The College has one auditorium, an open-air theatre that can house more than 2000 students. The Cultural Committee of College takes care of cultural activities for the entire year. Spoken English classes conducted by department of English. A well-equipped health centre is functional in the college. It is looked after by one senior teacher. A well-qualified visiting local doctor is always available whenever required. Yoga classes are organized for students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ssgmcollege.org/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ssgmcollege.org/facilities
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22.97751

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated. Master Software Libman version 1.0 is used in the college central Library. The is automated since 2007. All the operations have been fully computerized. There are 07 computers with high-speed internet connectivity, available to the students, researchscholars and faculties for searching and browsing. All the stacks are barcoded and a barcode reader for easy and quick access is in place. College has an active subscription of N-LIST, which provides access to various e-resources. College library maintains its separate webpage and updated library related information. Library is also active in social media, and provides information on events and promotional activities on its Facebook page.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.ssgmcollege.org/copy-of-central-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
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File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

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File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

184

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has its own broadband which is offered to faculty. There are six common computer labs with internet facility. Every department is provided with a computer and internet facility for academic purpose. Institute has 13 Laptops & 192 Desktops out of which 180 are available for students. Institute has 32 LCD's. The College has employed a full time IT consultant for maintenance and support of the ICT infrastructure. In general, computing and internet facilities are available to all teachers and students on the campus. The institution provides access to desktop systems and laptops to both faculty and students which allows them to use computer aid for academic projects, practical sessions and for learning. To make the learning process more effective various innovative methods are used by the teachers. This includes giving group assignments and having power point presentations, where students can discuss and explore their knowledge together. Learning combined with visual presentations or working on certain software is much more enjoyable and comprehensive for the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ssgmcollege.org/facilities

4.3.2 - Number of Computers

212

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

48.70

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has developed a well-established mechanism to maintain infrastructure. Various committees are established to ensure the proper maintenance and utilization of the facilities. Library advisory committee looks after maintenance and proper utilization of the existing books. AMC's are done for maintenance of the IT infrastructure. Adequate in-house staff is employed to maintain hygiene and cleanliness in the campus. Classrooms, Staff rooms, Seminar halls, Laboratories etc. are cleaned and maintained regularly by non-teaching staff assigned for each floor. The maintenance of facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, etc. is maintained through contract services. Gymkhana Committee has the

responsibility for the creation and maintenance of sports facilities on the campus for the students and the faculty. Sports facilities and grounds are well maintained and are utilized during various sports festivals organized by the college. Laboratories are regularly maintained by the Laboratory Assistant & Laboratory attendant. Equipment's are maintained properly, calibrated and serviced periodically. Major breakdown maintenance is carried out by external agencies. College has also hired security services for its safe environment. College also conducts green, environment and energy audits regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ssgmcollege.org/_files/ugd/28cc76_df7b56981c33437fafa4c0d2461a7721.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1720

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.ssgmcollege.org/sr-courses
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

487

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

487

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
<p>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</p>	<p>View File</p>
<p>Upload any additional information</p>	<p>No File Uploaded</p>
<p>Details of student grievances including sexual harassment and ragging cases</p>	<p>View File</p>

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

123

File Description	Documents
<p>Self-attested list of students placed</p>	<p>View File</p>
<p>Upload any additional information</p>	<p>No File Uploaded</p>
<p>Details of student placement during the year (Data Template)</p>	<p>View File</p>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

205

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council, constituted according to Maharashtra Public University Act, 2016 Section 99, 147 (2) (L) was functional throughout the academic year. It comprised Principal, Principal Nominated Professor, NCC and NSS in-Charge Officers, CRs of all the classes and Physical Director, Principal Nominated Representatives from Sports, NSS and Cultural Department, two girl Representatives etc. The Council bridged college administration and the students' learning processes by sorting out solutions to the issues like cleanliness, drinking water, canteen, Library, Office, Hostel, examination section etc. along with disciplined execution of various activities. It promoted proper participation, feedback in all the curricular and extension activities. It voluntarily cooperated in the conferences, workshops, sports events at the college. It helped a lot to maintain discipline on the campus.

Representation of students on academic & administrative bodies/committees:

The student members of the 'Students' Council', worked in various academic and administrative committees like Gymkhana Committee, Library Committee, Protection of Women against Sexual Harassment Committee, Grievance Redressal Cell, Discipline/Anti-ragging Committee, Cultural Department, NSS, Building Committee, Wallpaper Committee, Literary Association, Science Association etc. An alumni and a student were nominated on Internal Quality Assurance Cell. Here, they have participated in the decision making processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college is in the process of registration in the present academic year. However, the solid number of Alumni of College is actively participating in the various curricular and extra-curricular activities of the concerned departments. The ex-students have close association with the members of the faculties of their respective departments. These alumni always share their views, opinions and advice to the academic and administrative wings in their formal and informal interactions. Accordingly, the College takes opportunities to invite these alumni on various memorable events on the campus like Independence Day, Republic Day, Teacher's Day, Parent-Teacher Meet, Farewell function, Faculty Retirement function, Seminars of various departments etc. Besides, the Alumni Association Committee of the college arranges regular

meets of these alumni in every academic year. In the present academic year, the committee has arranged and executed the Alumni Gathering of the Alumni on 10th January 2021.

The Alumni, who are working in different intellectual spheres of the society, have delivered their valuable lectures to the students of the various departments. Subsequently the students are inspired after such interactions and found their ideals in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college vision is to generate academic, scientific temper, physical, spiritual, social and cultural values among the students and to make them self-reliant through self-help and to be responsible citizens of the world. The institution became functional with a mission to impart higher education with multifaceted aspects, excelling the human resources in broader perspectives of national and global context.

The institution is governed by Rayat Shikshan Sanstha, Satara. The institution follows a democratic and participatory modes of governance with all the stakeholders are involved actively in the administration. The institution has a general body which has democratically established the governing body that functions constantly to look into the development aspects of the college. The college development committee constantly pursues different matters related to the overall development of the institution. To

meet this vision the management relies on principal, vice principal, IQAC coordinator in the hierarchy to implement its strategies. The principal of the college, who is also an ex-officio member of CDC, discusses the components of the perspective plan with the CDC members. The decision is then finalized in consultation with the parent organization. College is bound to rules laid by the parent organization and affiliated university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college work towards decentralization governance system. The principal appoints and empowers faculty wise vice-principals and heads of the department giving administrative and academic autonomy. The execution of work is done by staff at departmental level under the head of respective department. All the departments have a democratic mode of functioning in planning and implementing their teaching plan, co-curricular and extra-curricular activities. Committees are formed for the various curricular, co-curricular and extra-curricular activities to be conducted during the academic year. The faculty is involved in decision making process through various academic committees. The administrative officer with the principal coordinates the day to day activities. This is an important step in aligning the activities of college with institutional vision and mission.

The college promotes the culture of participative management. The principal, vice principals, Registrar and IQAC coordinator are responsible for academic and administrative leadership of the college. The principal meets periodically with heads of department and vice principal to discuss academic or administrative issues.

The CDC had representatives from teaching as well as non-teaching staff. All the issues regarding academics, administration and enhancement of infrastructure etc. are decided by the CDC, this reflects promotion of participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan is prepared by IQAC in consultation with CDC, stakeholders as well as by referring to the recommendations given by NAAC peer team report in the 3rd cycle. IQAC contributes significantly for institutionalizing the quality assurance and strategies through various initiatives and plays important role for implementation of the perspective plan. The institute has prepared Perspective Plan for the period of five years from 2017-2022 and almost all the activities are planned and executed in tune with it. Principal have formed various committees for effective implementation of the perspective plan. There is a regular interaction between management, principal, various workgroups and staff which maintains decentralized and participative ambience of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Rayat Shikshan Sanstha, Satara which plays a significant role in design and implementation of quality policies and plans. The General Body elects its President, Vice Presidents, Secretary. The Managing Council elects one of them as its chairman and also appoints various authorities. Managing council takes decision about audit, finance, infrastructure, recruitment, promotions, transfers, etc. Executive Council looks after routine administration. CDC is formed as per rules and regulations of Government of Maharashtra and Savitribai Phule

Pune University, Pune. CDC looks after various issues and policy matters of the college.

Principal, is the head of the college. IQAC Coordinator, Vice-Principals, heads of departments, faculties and office staff assist Principal in routine work of the college. The Registrar is head of the office and looks after office matters. The College has constituted over 65 committees which is an indicative of distribution of work among the functionaries. Thus we see that there is an interconnection, a semiautonomous decentralization and an integral participative management in the functioning of the various bodies on campus.

The recruitment, service rules and procedures are followed and implemented as per the rules and regulations of UGC, Government of Maharashtra and parent institute.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Rayat Shikshan Sanstha has introduced different welfare schemes for the teaching and nonteaching staff. The Rayat Sevak Cooperative Bank Ltd. is established by Sanstha for its employees and stakeholders. It provides financial assistance to all the employees through various facilities. Rayat Mauli Laxmibai Bhaurao Patil Patpedhi provides educational loan. The college and the parent institute offers job to one of the family members in case of sudden death of the employee in service. Group insurance scheme is introduced for the staff by parent institute. The college gives advance money to staff under inevitable circumstances. Medical reimbursement facility is available for teaching and non-teaching staff.

The College follows "Performance Based Appraisal System" (PBAS) of UGC as prescribed in its regulations of June 2009. The affiliating University has developed an "Academic Performance Indicator" (API) system based on the PBAS system developed by the UGC. The IQAC of the College has developed a well-defined mechanism for collecting API forms. At the end of every academic year, each teacher submits duly filled PBAS and API forms along with supporting documents to the IQAC. The IQAC scrutinizes and assigns scores under various categories. These scores are presented at the time Career Advancement Scheme (CAS).

File Description	Documents
Paste link for additional information	https://rayatsevakbank.co.in/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the "Performance Based Appraisal System" (PBAS) of UGC as prescribed in its regulations of June 2009. The affiliating University has developed an "Academic Performance Indicator" (API) system based on PBAS system developed by the UGC. The IQAC of the college addresses all the issues related to appraisal system of the staff and regularly evaluates it and then forwards it to the University authorities for final validation of API Scores.

The IQAC has developed a well-defined mechanism for collecting API forms. At the end of the every academic year, each teacher submits duly filled PBAS and API forms along with supporting documents to the IQAC. These scores are compiled and presented to the university authorities at the time of its validation under Career Advancement Scheme (CAS).

The performance of administrative staff is evaluated in terms of punctuality, quality of work performed, team work, promptness, integrity and cooperation and a confidential report of employees is forwarded to the parent institute. The report contains the information about employee's leadership style, technical competence, creativity and attitude towards students belonging to backward class etc. On the basis of this information, parent institute may promote or demote the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the college conducts internal and external financial audit. After every three months internal audit is conducted by the parent institute. There is a separate audit department headed by an auditor at Rayat Shikshan Sanstha. They prepare and execute scheduled quarterly and final annual audits for the college. Quarterly audits are performed in the college itself and annual audit is done at parent institute. Accountant and Office superintendent is taking care of both the audits. After finalization of the audit, report is generated by the auditors and the errors are informed to the Principal, Office Superintendent and Accountant. Parent Institute has appointed C. A., Kirtane and Pandit, Pune as external auditor for audit purpose. This firm looks after the final audit of the college every financial year. The queries raised during various stages are compiled by the college. Daily transactions, grants received, expenditure under various heads are checked and a final balance sheet with audited statements are provided to the Sanstha audit office in turn which is given to the college for further process. All the audit notes are informed to the accountant and OS, these queries are then resolved before next internal audit is done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

220.60636

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The budgetary sources includes Plan and non-plan grants received from Government of Maharashtra. Various grants such as grant for Earn & Learn Scheme, N.S.S., Student Welfare fund, and Examination grant, etc. are received from Savitribai Phule Pune University, Pune. College receives funds from fees, self-financed courses donations, alumni, research projects. College allocates various heads such as infrastructure, maintenance, academic expenses, library, etc. during the start of the financial year. The budget is approved by Rayat Shikshan Sanstha. The purchase of up to Rs. 5000/- is directly done with office permission and for purchase of more than Rs. 5000/- quotations are invited. Purchase of over Rs. 50,000/- is done using tender process. Parent organization has identified vendors for purchase of books, sports equipment, stationary, chemicals, instruments, furniture, IT infrastructure etc. through rate contract. Various modes such as petty cash, cheques, online transactions are followed for transparency.

The College invites requirements from all departments and accordingly prepares the budgetary plan. Purchase and Steering Committee sanctions the budget by considering financial resources and needs of the departments and presents it to the Principal and CDC. The utilization of the sanctioned budget is monitored by CDC. These practices help optimal utilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC has strengthened its role and responsibilities to improve teaching and research quality. The IQAC forms various academic, administrative, curricular, Co-curricular and extra-curricular committees at the commencement of the academic year.

2. All the decisions taken by IQAC are put up in CDC meetings then approved and implemented.

3. The IQAC has regularly convened meetings, it has submitted to AQAR to NAAC in a timely manner, it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for initiated follow-up action as per the suggestions and recommendations of the eminent evaluators.

4. During the academic year 2020-2021, IQAC encouraged different units and departments in order to create conducive atmosphere in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Being the central body within the College, our IQAC monitors and reviews the teaching learning process of the institution regularly. Based on feedback of students, alumni and parent, various innovative activities and reforms are constantly introduced. Based on feedback, the institution has taken certain steps and a few measures to improve existing processes in teaching learning and evaluation process. Academic Calendar is prepared following the calendar prepared by the affiliating university, the institute prepares its schedules for the academic year well in advance at the beginning of the year. Based on the academic calendar, departmental calendar is prepared by respective departments and execute it meticulously. Due to current Covid 19 pandemic, all the classes were conducted through

online mode, however class and subject teachers took responsibility to orient entry level (first year) students during their regular classes. Point was also made to reach students by means of online classes / WhatsApp / Telegram groups and phone and make aware about pandemic situation to maintain their mental wellbeing during these odds. An online timetable was set and executed for general and special subjects. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college have always given the priority to promote gender equity in curricular as well as co-curricular activities. The college is very keen regarding safety and security of the girls. The following measures are taken in this regard:

Safety and Security:

- The campus is kept under the CCTV surveillance to monitor any suspicious activity.
- The college has Anti-ragging committee, Internal Complaints committee, Discipline committee, Grievance Redressal committee, Campus Supervision committee and Women Development Cell to monitor and address safety and security issues.
- Fire extinguishers are installed in the campus.

1. **Counselling:** The College has adopted mentor mentee scheme to problems and guide mentees personally. The college runs a best practice named 'Teacher at Your Door' to interact with parents. Department of Psychology runs the counselling center for all students.
2. **Common Rooms:** College provides well facilitated common rooms for girls.
3. **Gym:** The separate and well equipped gym is available for girls only.
4. **Girls NCC Unit:** To groom the girls to be cultured, disciplined and confident person, our NCC unit provides the Senior Wing (SW) troop for girls.
5. **Ladies Short Term Courses:** To make our girls self-sufficient, we train them with various shorts term skill based courses.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy	A. 4 or All of the above
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Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management:** - Separate dustbins are kept at different places in the campus to collect the solid waste. The degradable and non-degradable waste is separated. The college has vermi-culture unit so the bio-degradable waste is used for composting purpose and obtained compost is used as a fertilizer for plants. Non-biodegradable and non-recyclable waste is picked up by Kopargaon Nagar Parishad. The paper waste is given to scrap paper collector for recycling purpose.
- **Liquid Waste Management:** - The waste water generated from the hostels is filtered and used for watering the plants. The chemistry practicals are carried out on micro scales and by using green methods so as to reduce the waste.
- **E-waste Management:** - The E-waste is given to Mahalaxmi recyclers, Kolhapur for proper disposal. Rayat Shikshan Sanstha has made an agreement with Mahalaxmi Recyclers for E-waste disposal.
- **Hazardous chemicals and radioactive waste management:**

The exhaust fans are installed in chemistry laboratories to exhaust the harmful gases. Many chemical reactions are carried out in the fuming hood. Its outlet is given at top of the laboratory building so as to reduce the spread of hazardous gases in laboratories. No radioactive materials are used in the laboratory.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is situated in rural area so students are seeking admissions from nearby villages. There are economic, social and gender-based differences among them. The college took efforts to provide an equal, rationale, fair and encouraging environment to all students.

The college regularly organizes different activities to provide an inclusive environment. Cultural events are organized every year. Students are encouraged and guided to take part in youth festivals which reflects a positive impact on cultural and communal thought.

Marathi Bhasha Gaurav Din and Bhasha Samwardhan Pandharwada are organized every year to inculcate harmony towards Marathi Language.

Socio-economic harmony is maintained by reserving certain percentage of seats as per government rules. The college permits to pay the fees in instalments for the students having economic hardships. Rayat Shikshan Sanstha works for the education of doentroden students. The motto of Sanstha is 'Education though self-help'. Earn and Learn Scheme is implemented effectively which not only supports them but also reflects the dignity of labour.

Students can imbibe the values of togetherness, social amity and team work by involvement in various activities organized by National Service Scheme and National Cadet Corps.

Because of an obstacle of Covid-19 pandemic, the activities are conducted online.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The purpose of education is to develop integrated and balanced personality. The sensitization of students and employees of

institution is achieved by organizing the various activities this year.

The college have organized national festivals like Independence Day and Republic Day to explore their national importance and love for nation among the students. Though there is an obstacle of Covid-19 pandemic, tree plantation is done by students at their homes. International Yoga day is celebrated online in which all have performed yoga at home and send photographs. NSS volunteers are motivated to help the health workers in Polio Vaccination Campaign. These students have also helped the government employees who are working for society in Covid-19 pandemic. The sanitizers and masks were distributed to senior citizens residing in periphery. The girl's hostel is converted into dedicated Covid Care Centre. Near about 1200 patients are treated.

Constitution day is celebrated every year to commemorate the adoption of the constitution of India. National Voters Day is celebrated to encourage youth to participate in electoral process.

In this academic year 13 awareness programs on code of ethics are organized for students and staff to recall their duties and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are

A. All of the above

organized	
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All round development of students can be achieved by organizing various activities in addition to curriculum. The college organizes national festivals like Independence Day, Republic Day, Women's Day, Teachers' Day etc. to explore their national importance among the students.

To inculcate the principles and philosophy of the great Indian thinkers, social reformers and national heroes, the institute remembers them on their Birth and Death anniversaries. We pay tribute to all national heroes on this day. The students are occasionally invited to express their understanding regarding the social contribution of these heroes in the national development.

Some of the days are celebrated with special activities. For example, Dr. A.P.J. Abdul Kalam's Birth anniversary is celebrated as a Vachan Prerana Din. It is celebrated by organizing book exhibition. The students' gathering is addressed by expert lectures, teachers and principal. The teachers motivate the students by evocating memories of the great personalities for their solid practice of reading. Blood donation camps as well as tree plantation activities are also organized on some occasions.

Constitution day is celebrated every year to commemorate the adoption of the constitution of India. National Voters Day is celebrated to encourage youth to participate in electoral process.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice: Teacher at your Door

2. Goal:

'To foster and promote cordial relationship among the parents, teachers and students to facilitate parental participation in the college'.

3. Aims and Objectives:

- To help, guide and participate in various developmental activities of the college.
- To provide solutions to problems and assistance to the students.
- To guide the students for placement.

4. Context:

In rural areas, parents are unaware of the changing scenario. They find difficult to take decision and make adjustments to different situations they come across. This practice has proved to be helpful and create a healthy atmosphere among the stakeholders.

5. The Practice:

The teachers visit the student's home and interact with their parents. They show them the progress report of the students and guide for career opportunities. Students do better in college when their parents are involved. Time to time information is given to the parents.

Because of Covid-19 pandemic this year teachers have not visited the student's home physically. Therefore the teachers have arranged online meetings with the parents. Here starts the communication through-out the year which is the key of success.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sports Infrastructure for community health

The optimum utilization of sport infrastructure is done through this activity. The college has a campus of nearly 22 acres, where good sports facilities are available. The college provides this infrastructure to create awareness of healthy living among the parents, teachers, students and nearby community. Under the Practice health awareness programs are planned. As a part of this practice non-formal classes are conducted by Physical director and supporting staff frequently. This practice includes, discussion on healthy diet, food nutrient values, importance of exercise, yoga and meditation.

The playground is made available to people for morning walk or to play games but with maintaining discipline.

At the end of academic year 2019, Covid-19 is rapidly spreading pandemic disease in Maharashtra. Ladies hostel of college was converted into dedicated COVID care center. Near about 1200 patients have benefited with this facility. Gymnasium hall as well as sports ground was also utilized by these patients.

32 senior citizens and 17 middle age persons were provided with proper physiotherapy techniques for the relief from muscle problems. Evidence of success is positive feedback from community peoples. The college has extended this activity by contributing students from NSS and NCC.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- • To organize International, National and State level conferences/seminar/ workshops
- • To organize workshops and webinars on research methodology and IPR
- • To conduct training program on use of computers for non-teaching staff
- • To conduct training program on use and applications of various tools of ICT for teaching staff
- • To provide filtered water for students at various places in the college campus
- • Enhance indoor sports facilities for girl students.
- • To establish central canteen facility in the college
- • To provide and construct separate space for dining at girls hostel
- • To conduct Green, Environment and Energy audit
- • To conduct AAA for academic year 2020-2021