

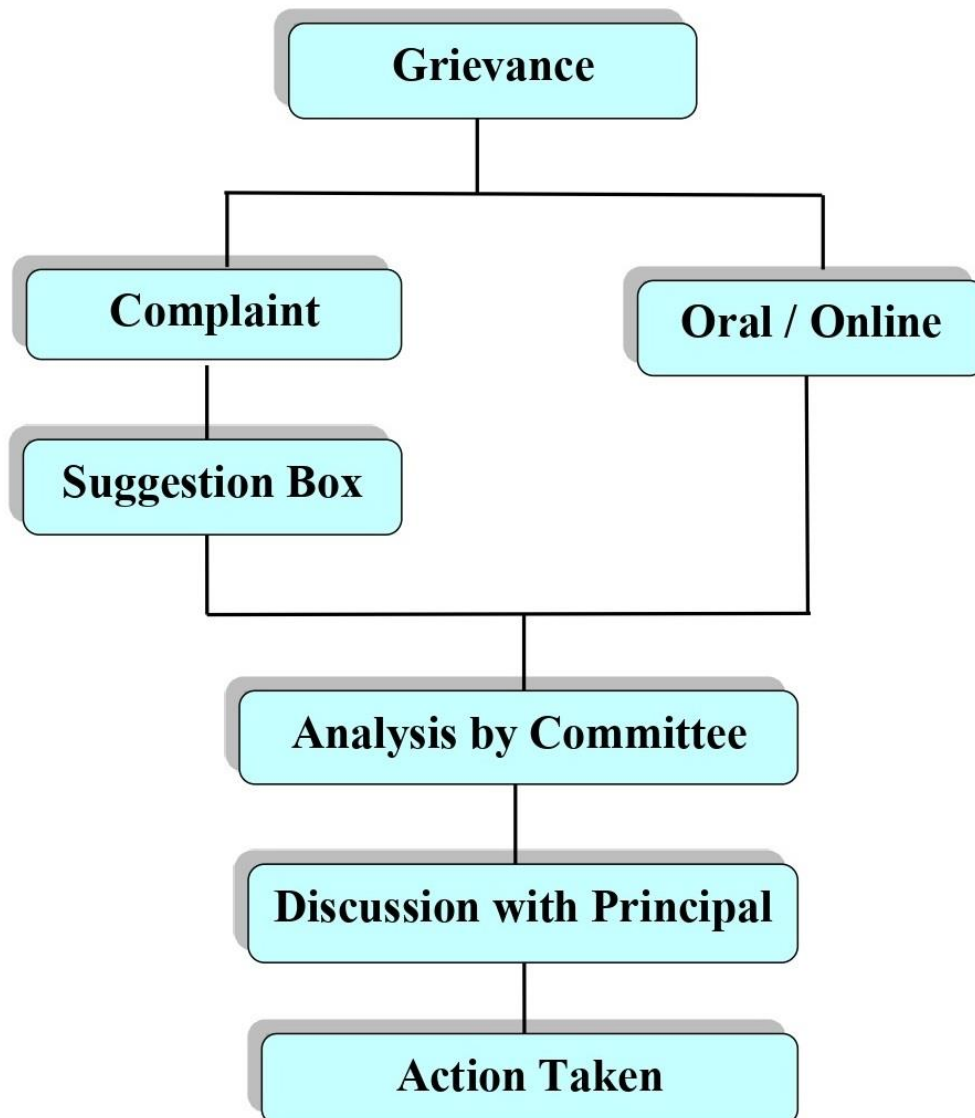


Rayat Shikshan Sanstha's

**Shri Sadguru Gangageer Maharaj Science, Gautam Arts and Sanjivani  
Commerce College, Kopargaon**

**Grievances Redressal Cell**

**Mechanism**





Rayat Shikshan Sanstha's

**Shri Sadguru Gangageer Maharaj Science, Gautam Arts and Sanjivani  
Commerce College, Kopargaon**

**Grievances Redressal Cell**

**Composition of Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Role</b>	<b>Designation</b>	<b>Contact Number</b>
1.	Dr.Smt.S.R.Chavan	Chairman	Assistant Professor	9921209270
2.	Mr. U.B. Gawali	Member	Assistant Professor	9359939792
3.	Dr.Mr.B.R.Shedage	Member	Professor	9421118929
4.	Dr..R.R.Vardhe	Member	Associate Professor	9403638191
5.	Mrs.S.D.Shinde	Member	Assistant Professor	8554890054
6.	Dr. Mrs.P.V.Randhavane	Member	Assistant Professor	9404110282

**E mail for communication:**

1. [dr.seemachavan17@gmail.com](mailto:dr.seemachavan17@gmail.com)
2. [pvrandhavane@gmail.com](mailto:pvrandhavane@gmail.com)
3. [ubgawali@gmail.com](mailto:ubgawali@gmail.com)
4. [babarshendage@gmail.com](mailto:babarshendage@gmail.com)
5. [Ranjanavarde28@gmail.com](mailto:Ranjanavarde28@gmail.com)



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**Grievances Redressal Cell**

### **Aims and Objectives**

#### **Aims:**

In order to ensure transparency by the institution imparting education in admissions and with paramount objective of preventing unfair practices and to provide mechanism to students / faculty / staff for redressal of their grievances.

#### **Objectives:**

- To maintain healthy atmosphere in college
- To encourage students / faculty to express their grievance freely and frankly
- Advising students to respect the right and dignity of one another and prohibition of ragging in any form



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## **GRIEVANCE REDRESSAL POLICY**

### **About Grievance Redressal Cell:**

Shri Sadguru Gangageer Maharaj Science, Gautam Arts and Sanjivani Commerce College, Kopargaon is having its own Grievance Redressal Cell to address grievances and complaints regarding academic activities, physical facilities, administrative services, Library and other support services and issues pertaining to individual as well as collective problems. Grievance Redressal Committee collects grievances, complaints and suggestions through suggestion box as well as in oral communication with office administration. In case, if a person is unwilling to appear in front of committee, he/she may drop a complaint in suggestion box. On the last Saturday of every month, these suggestion boxes are opened in presence of committee chairman, and members. The complaints are recorded, and discussed with the Hon. Principal and the problems are solved.

### **Aims and Objectives:**

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- Advising students to respect the right and dignity of one another.
- Prohibition of ragging in any form.

Type of the Grievances	Specifications	In- charge
Academic Issues	Admission , Exami nations, Evaluation , Laboratory Facilities, Library Services, Research & Development	Faculty In-charge
Amenities and Maintenance	Hostel, Canteen, Wi-Fi, Computer facilities, Pure Drinking Water, Sanitation & Hygiene , Sports, Primary Health care facilities etc.	Office superintendent
Placement, Internship & Skill Development	On and off campus, soft skill training, internships, human rights, social & moral values etc.	Placement Officer
General Administration	Collection of fees: Online/ offline fees payment, Scholarships, free ships etc.	Principal and Office Superintendent
Other issues	Di scipline, Safety, Security, Emergency Services etc.	Discipline Committee




Rayat Shikshan Sanstha's

## Shri Sadguru Gangageer Maharaj Science, Gautam Arts and Sanjivani Commerce College, Kopargaon


Online Complaints forms for Student and Teacher /  
Non-teaching Staff for Submission of Grievances are  
available on College Website at [www.ssgmcollege.org](http://www.ssgmcollege.org)

Home | [www.ssgmcollege.org](http://www.ssgmcollege.org) × +






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**SHRI SADGURU GANGAGEER MAHARAJ SCIENCE, GAUTAM ARTS &  
SANJIVANI COMMERCE COLLEGE, KOPARGAON**  
Dist- Ahmednagar 423 601, Maharashtra, India  
*Affiliated to Savitribai Phule Pune University, Pune*



\* ID No. PU/AN/ASCI/09/196 \* HSC Code No. Jr.12.04.001 \* P.B.No. 13


HOME	ABOUT	ACADEMICS	DEPARTMENTS	NAAC	IQAC	ADMISSION	STUDENT CORNER	FACILITIES	RESEARCH
									




Student's Corner

**Grievance Redressal Cell**

[Click Here](#)







Rayat Shikshan Sanstha's

**Shri Sadguru Gangageer Maharaj Science, Gautam Arts and Sanjivani  
Commerce College, Kopargaon**

**Complaint Form**

Your Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Status: Student / Teacher / Non-Teaching Staff (√) select your status

Department: \_\_\_\_\_

Address: \_\_\_\_\_

**Complaint Information**

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Please describe the incident in detail:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any suggestions for resolving the complaint? If so, please explain.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature



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**TEACHER / NON-TEACHING STAFF/ STUDENTS**

**Complaint Form**

<b>Last Name:</b>	<b>First Name:</b>	<b>Middle Name:</b>
<b>Address:</b>		
<b>Class:</b>	<b>Mobile No.</b>	<b>Email:</b>
<b>Date of Complaint:</b>	<b>Complaint:</b>	

**Signature**





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**Suggestion and Complaint Box at Science Building**