

Rayat Shikshan Sanstha's
**Shri Sadguru Gangageer Maharaj Science, Gautam Arts and Sanjivani
Commerce College Kopargaon, District-Ahmednagar, 423601**

Feedback Committee Notice

Date: 14/08/2020

All The Members of the feedback Committee and Internal Quality Assurance Cell are hereby informed that the First meeting of Feedback committee (curriculum) will be held on 18/08/2020 at 12:30 pm in conference hall. Be present on time.

Agenda of Meeting -

1. To read and confirm minutes of the previous meeting
2. To design feedback forms for all the stakeholders


Chairman

Feedback Committee




Coordinator
IQAC


Principal
S.S.G.M.College
Kopargaon

Minutes of the Meeting

Meeting No: 01

Date: 18/08/2020

Time: 12:30 pm

Present Members:

Subject Number	Subject	Resolutions
1.	To read and confirm minutes of the previous meeting	The minutes of the previous meeting are read by the coordinator and confirmed
2.	Design the feedback form on review of syllabus	It is decided that the curriculum feedback form will be made available in both Marathi and English language. Upload feedback form on the college website www.ssgmcollege.in
3.	Mode of feedback	To make transparency in feedback it is decided that online feedback should be taken on Google form
4.	Increase awareness among students about feedback	An orientation Class may be given for the students to make them aware of different aspects of the feedback forms
5.	Collect the feedback forms from all the stakeholders	It is decided to collect the feedback form from all stakeholders regarding design and review of syllabus

Following members were present for meeting

<u>Name of the member</u>	<u>Signature</u>	<u>Name of the member</u>	<u>Signature</u>
Dr. N.V. Malpure			
Dr. V. B. Nikam			
Mr. D.S. More			
Mr. M.K. Dighe			

Action taken Report

<u>Subject</u>	<u>Action Taken</u>
To read and confirm minutes of the previous meeting	Minutes of the previous meeting were confirmed
Design the feedback form on review of syllabus	Curriculum feedback form was designed in both language Marathi and English
Mode of feedback	Created Google form of curriculum feedback and provided online link
Increase awareness among students about feedback	Awareness was created in students by teachers in various classes
Collect the feedback forms from all the stakeholders	Feedback form from different stakeholders were collected at the end of semester

Rayat Shikshan Sanstha's

**Shri Sadguru Gangageer Maharaj Science, Gautam Arts and Sanjivani
Commerce College Kopargaon, District-Ahmednagar, 423601**

Feedback Committee Notice

Date: 08/03/2021

All The Member of the feedback Committee and Internal Quality Assurance Cell are hereby informed that the second meeting of Feedback committee (curriculum) will be held on 10/03/2021 at 12:30 pm in conference hall. Members are requested to be present on time.

Agenda of Meeting -

1. To read and confirm minutes of the previous meeting
2. To design feedback forms for all the stakeholders


Chairman
Feedback Committee




Coordinator
IQAC


Principal
S.S.G.M. College
Kopargaon

Minutes of the Meeting

Meeting No.2

Date: 10/03/2021

Time: 12:30 pm

Present Members

Subject Number	Subject	Resolutions
1	To read and confirm minutes of the previous meeting	Minutes of the previous meeting were confirmed
2	Feedback Analysis on design and review of syllabus	It is decided that prepare analysis report of all stakeholders
3	Action Taken	It is decided that submit analysis report to respective Board of studies of affiliated university

Following members were present for meeting

<u>Name of the member</u>	<u>Signature</u>	<u>Name of the member</u>	<u>Signature</u>
Dr. N.V. Malpure			
Dr. V.B. Nikam			
Mr. D.S. More			
Mr. M.K. Dighe			

Action Taken Repot

Subject	Action Taken
To read and confirm minutes of the previous meeting	Minutes of the previous meeting were confirmed
Feedback Analysis on design and review of syllabus	Analysis report on design and review of syllabus is prepared
Action Taken	Analysis report is submitted to affiliated University