YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Shri Sadguru Gangageer Maharaj Science, Gautam Arts and Sanjivani Commerce College, Kopargaon
• Name of the Head of the institution	Dr. R. R. Sanap
• Designation	Principal (In-Charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02423223155
• Mobile No:	9423755252
• Registered e-mail	ssgmcoll.kop@gmail.com
• Alternate e-mail	nmalpure@gmail.com
• Address	SSGM COLLEGE, KOPARGAON
• City/Town	Ahmednagar
• State/UT	Maharashtra
• Pin Code	423601
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Savitribai Phule Pune University**
• Name of the IQAC Coordinator	**Nilesh Vijay Malpure**
• Phone No.	**09423484319**
• Alternate phone No.	**07020663298**
• Mobile	**09423484319**
• IQAC e-mail address	**ssgmcoll.iqac@gmail.com**
• Alternate e-mail address	**nmalpure@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.ssgmcollege.org/_files/ugd/28cc76_a8117920b5e342a9aa6e2e02522dee4d.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ssgmcollege.org/_files/ugd/28cc76_e4d5cebd07fb45d8bda6fb4192398890.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**0**	**2003**	**21/03/2003**	**20/03/2009**
Cycle 2	**B**	**2.61**	**2009**	**31/12/2009**	**23/12/2014**
Cycle 3	**B++**	**2.82**	**2017**	**23/01/2017**	**22/01/2022**

6.Date of Establishment of IQAC	**02/02/2006**
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,	

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines		
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**02**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Participated in NIRF

Conducted AAA for the year academic year 2021-2022

Submitted AQAR for the year 2021-2022

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare academic calendar as per university guidelines	**Academic calendar for both the semesters was prepared based on university calendar**
To organize online state level elocution competition	**Organized 02 days online state level Sou. Sushilamai Kale elocution competition**
To run certificate and short term courses	**14 certificate courses were run by departments**

13.Whether the AQAR was placed before	**No**

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	14/02/2024

15.Multidisciplinary / interdisciplinary

National Education Policy (NEP) has a vision to provide quality education to develop human resources in our nation as global citizens, is well taken by the affiliating Savitribai Phule Pune University, Pune. The key principles of NEP are discussed among the faculty members. In view of NEP the college follows the directives of affiliating university. It is preparing new interdisciplinary centres integrating different disciplines. Academic programmes are being redesigned to include Multidisciplinary/ Interdisciplinary courses as electives so that the student get maximum flexibility. The College has always strived for a multidisciplinary approach in its academic as well as co-curricular activities. The College has constituted a committee for implementation of NEP. Lectures on 'National Education Policy-2020' are organized for awareness and execution. The institute motivated all stakeholders to participate in all NEP-2020 related programs and activities. The institute has taken efforts in displaying NEP Policy documents for its popularization and easy access to all stakeholders.

16.Academic bank of credits (ABC):

A committee for ABC is constituted to provide guidance and keep the record. The student registration process is initiated on the ABC portal. The students are informed about it by the class teachers, through college website and notices. College helps and enrols students for various online courses through SWAYAM, NPTEL, etc., and the earned credits are considered against elective courses.

17.Skill development:

The college has introduced 14 Skill Based/ Short Term Courses. The focus is towards integrated knowledge acquisition and upgrading

human skills towards creating a new league of employable youth. The College is already conducting the skill courses as designed by affiliating University and runs courses such as Tally, Vermicomposting, Fruit processing technology, Nursery management, Travel and Tourism, Modi Lipi, Share market, etc. for better employment opportunities. The courses such as Environmental Studies, Democracy, Physical education, etc are mandatory for the award of degree.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College offers courses on Indian languages such as Hindi and Marathi. The college conducts certificate course on Modi Lipi and Travel and tourism to acquaint students with the ancient culture and heritage. The curriculum on Indian culture is part of History, Geography, Political Science, Marathi, Hindi and English programs. Bilingual teaching mode is preferred for better understanding

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College offers 16 UG & 11 PG programmes across Humanities, Social Sciences, Commerce and Management, Science and Environmental Studies. All these programmes are offered as outcome-based education (OBE) which is designed by affiliating University keeping in mind the regional and global requirements. The clearly stated Programme Outcomes, Programme Specific Outcomes and Course Outcomes are displayed on website and at departments. A mechanism is developed to measure learning outcomes. Students are assessed as per Outcome Based Education attainment model.

20.Distance education/online education:

The college has contributed significantly in creation of Rayat Knowledge Bank. Wherein videos, lectures, PPTs are developed and maintained on college website. The college has centre of Yashwantrao Chavan Maharashtra Open University for offering B.A., B.Com., M.A., M.Com. and M. B. A programs on distance mode.

Extended Profile

1.Programme

1.1   **724**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<u>View File</u>

2.Student

2.1   **2326**

Number of students during the year

File Description	Documents
Data Template	<u>View File</u>

2.2   **2138**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3   **833**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1   **107**

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

3.2   **52**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**724**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2326**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**2138**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**833**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**107**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	**52**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**57**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**380.75**
4.3 Total number of computers on campus for academic purposes	**268**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is designed by the Savitribai Phule Pune University, Pune which is strictly followed by the college. The syllabus of each subject is prepared by the Board of Studies (BOS) constituted by the university. The Principal calls a staff meeting in the first week for curriculum planning and implementation. IQAC prepares Academic Calendar which is uploaded on the college website and also displayed on the student notice board. Departmental meeting is arranged by every head of the department to distribute syllabus among the teachers. Every teacher prepares teaching plan following academic calendar which is documented in personal teaching diaries. The same is approved by head of the department and the Principal of the college. Every teacher maintains teaching diary wherein daily records of lectures, practicals or other activities are documented. The teaching notes are verified by Head of the department on the last day of the week and by Principal at the end of every month. At the end of every academic term, teachers submit record of teaching and its

**implementation and syllabus completion report to the IQAC to
monitor successful implementation of teaching plan and this is
then further verified and confirmed by student feedback on
teachers.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous
Internal Evaluation (CIE)

**At the beginning of academic year Academic Calendar is prepared by
the IQAC. It is distributed among the departments, uploaded on the
college website and also displayed on student notice board.
Academic calendar includes all the tentative dates and events of
each semester as per affiliated university schedule. Various
methods of continuous internal evaluation are also mentioned in
academic calendar. The college adheres to the norms and guidelines
of affiliated university for CIE. CEO along with the chairman of
timetable committee prepare the schedule of internal evaluation
which is circulated among teaching faculty, displayed on the
students notice board and also communicated to the students on,
WhatsApp and Telegram groups. Continuous assessment of student is
done by tutorial, class test, home assignment, oral exam, surprise
test, open book test, problem solving, group discussion, quiz,
descriptive and MCQ, etc. The assessment is done and the answer
sheets are shown to the students for their information which
provides transparency and accountabilityin the evaluation process.
After the results are announced students can seek a revaluation of
their answer sheets if needed. Photocopy of the answer sheets is
made available to the students on their demand.**

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating	**A. All of the above**

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

23

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1057

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1057

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is designed by Savitribai Phule Pune University (SPPU) considering the recent issues faced by the society and integrated many crosscutting issues related to ethics, gender, human values, environmental sustainability and awareness in each and every course offered to UG and PG Programmes. College also runs certificate courses related to crosscutting issues. The curriculumincludes courseslike Environment awareness, Constitution, Cyber Laws, Human Rights, Human values for UG and PG students as compulsory credits. Gender equality and women empowerment are compulsory courses for Psychology and Political Science. The course related to environmental awareness cover areas like sustainability, population, pollution,, global warming, environmental policy, disaster management, environment protection, Biodiversity laws, etc.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

127

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

756

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.ssgmcollege.org/copy-of-feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1428

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

607

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special
Programmes for advanced learners and slow learners

**The slow & advanced learners for first, second and third year are
identified on the basis of marks secured in previous examination.
Slow learners and advanced learners are identified and guided for
upliftment. Remedial class, peer learning and counselling is
provided to slow learners. Advanced learners are offered extra
facility of the library, laboratory and research projects. The
institution responds their needs in following manner Recommending
reference books and journals as per their needs, allowing them to
spend more time in laboratories, Helping them to explore with
innovative ideas and to build problem solving abilities, Arranging
expert lectures to enhance their potential, Encouraging them to
take research projects, Providing opportunities to represent the
College in various events and activities at the university/ state/
national levels, Remedial help is given to slow learners. Extra
coaching and guidance for students admitted late. Students with
inadequate language skills are motivated to join communication
skill programs. Advanced learners are given an opportunity to join
the add on/ skill enrichment programs Monitoring of student
progress is done through the student profile, Individual help is
rendered as and when required by mentor.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2326	**107**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College practices various student centric methods such as Experiential learning, participative learning and problem-solving methodologies for enriching learning experiences. All the science programs and many of the social science programs integrate practical courses with adequate experiential practice for the students. Science laboratories are well equipped for demonstrations, showing simulations etc. Interactive methods are used to discuss fundamental concepts and students are encouraged to ask questions. They also provide platform for participative learning to the students. Moreover, projects, field works, seminars, excursion, NSS, NCC etc. inculcate among the students the practice and habit of participative learning and problem-solving methodologies. In all the post graduate programs project or dissertation, summer training program are compulsory that provides opportunities to the students for incorporating and practicing problem solving methodologies. The teaching learning process in the college is student centric. The teachers use interactive, collaborative and independent learning methods. Teachers have adopted lecture method, PPTs, seminars, viva voce and discussion methods among the students as the usual practice to develop the interactive learning. In collaborative learning students undertake industry based projects, field trips, debates, group discussion, contests, games, etc. Students in independent learning individually perform e -learning, projects, home assignments, report/review writing, etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://www.ssgmcollege.org/copy-of-alumni-association

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is having internet facility as well as the campus is with wi-fi facility. All the departments are furnished with LCD projectors, 11 departments are having Interactive boards with internet facility, all the teachers fully use all these equipment's and enhance knowledge of the students. Teacher prepares PPTs and shows them to the student while commenting and giving lectures. Interactive boards have now bacame a common practice for teaching. Beside these, the teachers, while giving lectures or dealing with any topic they borrowinformation from various online resources.The use of laptops and Internet became a common practice not only for the teachers but also for the students. Teachers are effectively using ICT tools. ICT enabled tools like laptops, headphones,writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube Links, e-contents etc. The total use of the ICT proves to be very interesting because of audio-video programs of teaching. The college has made is compulsory for ther teachers to develop e content and publish it on their own you tube channel, the links for the same are shared in various student groups

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.ssgmcollege.org/_files/ugd/28cc76_73c42a6a441c4fb0a3441cc91923531e.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

107

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

107

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Schedule for CIE is given in academic calendar. Students are intimated in the class room about the portion of curriculum for the assessment/ examinations, nature and format of question paper and weightage of marks for topics prescribed by the university. It is communicated to the faculty members through meetings. Notices/Circulars/Ordinances pertaining to the pattern of examinations and the pattern of the question papers are displayed on the notice board. Internal evaluation process is explained to students in the class and also displayed on the notice board. Two unit test for first term and two for second term for each paper has been solved by students. Two home assignment and term end exam also taken by our college. The students are informed in advance about the weightage and details of internal assessment examination. Marks obtained in examinations are announced. Discrepancy occurring therein is taken care of by the concerned teacher. Internal assessment has 20% weightage in the curriculum. Term[1]end examination is conducted at the end of the first term. Evaluation of all subjects is carried out through viva of the student. Communication skill of the student is assessed in his viva-voce examination.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://intmarkspastentry.unipune.ac.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college and university have a well-defined process for addressing the grievances with reference to evaluation. The brief

outline of the grievance Redressal system is as follows. On-line examination forms are duly filled by students as per University schedule. Discrepancies, if any, in name, selection of subjects etc. are collected by college examination cell. The college examination cell makes necessary corrections within the stipulated time period. It is reported to the university examination centre. Hall tickets received from university are issued to students by college examination cell. Discrepancies in name and subjects are forwarded to the university examination centre for necessary corrections. Evaluation of answer sheets is done in CAP. After declaration of results, if student desires revaluation of the answer sheet then he/she needs to apply by filling the on-line form on the university website within ten days. The form is authenticated and forwarded by the college examination cell. The individual application is sent along with supporting documents to the Controller of Examinations, for future action. This process is completed within 15 days. The University looks into the grievance and takes the final decision in the matter.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://mail.unipune.ac.in/?_task=mail&_action=show&_uid=330&_mbox=Sent&_caps=pdf%3D1%2Cflash%3D0%2Ctif%3D0

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college follows the Program and Course outcomes defined by the affiliating university. The outcomes are mentioned by the Board of Studies for each specific program at the time of curriculum design and are followed by the college. The mechanism followed by the institution to communicate the Program and Course outcomes to the teachers and students is as follow:

IQAC has appointed Librarian to disseminate POs, PSOs and COs. IQAC and the Librarian organizes meeting for all the teaching staff at the beginning of every academic year to discuss learning outcomes with students while discussing syllabus of the course. At the beginning of every academic year hard copies of syllabi and Learning Outcomes are provided by the librarian to each Head of the Department. Head of the department makes it mandatory for all

the teachers to discuss and communicate the program outcomes to the students. The importance of the learning outcomes is communicated to the teachers in the departmental meeting at the beginning of the semesters. Learning outcomes are described to the first year students at the commencement of the program. At the beginning of a course along with the syllabus, students are made aware of the outcome of the course by the respective course teachers. The copy of the curriculum and Learning Outcomes of Program and Courses are also uploaded on the college website for reference. PO, PSOs and CO's are also displayed for students at every department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ssgmcollege.org/_files/ugd/28cc76_3e67f9c476ca44c598ed9e60c67f1c0b.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college offers UG, PG and Research programs. POs, PSOs and Cos are evaluated by the college and are attained through the attainment of course outcomes. The learning outcomes attainment is calculated by following method.

Direct Method:

Assessment tools used are University and Internal Examinations. Marks obtained are the basis forexternal assessment to record the attainment of course outcomes and average marks of internal writtenexaminations.

Evaluation of COs: Attainment level is calculated based on the attainment criteria decided at the collegelevel. The tests are mapped against COs of respective course. The final attainment for each CO iscalculated by taking average of the CO attainments from Internal Examinations.

Indirect Method:

Assessment tools used are student's progression and placements. The progression data is considered forindirect attainment. The

data of placements of the graduates are mapped on the attainment of POs.

Evaluation of COs: The CO attainment is calculated under indirect assessment. At the end of the programme, the data of placements is collected from the graduates and considered for the PO attainment. Placement committee takes the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

694

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ssgmcollege.org/copy-of-iqac-aqar-reports

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

04

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

32

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college enables students to understand facts in the society and has established network with the neighbourhood community to conduct different extension activities. These activities sensitize

students to become sensible and civilized human being with awareness of social issues, environment, health, constitutional rights etc. NSS and NCC units of the college basically focus on programs like AIDS awareness, Swachh Bharat Abhiyan, Gender Sensitization, Blood Donation Camps, Tree Plantation and Conservation, River cleaning drive etc.

The college has the NSS unit of 200 students. It orients students on various social issues and offers opportunities to conduct and coordinate various annual regular activities related to national integration, health, cleanliness etc. The college has adopted villages i.e. Dahigaon Bolka, Bahadarpur and Anjanapur. It alternatively and annually organises seven days 'Winter Camp' in these villages. The volunteers stay in these villages during camps and conduct activities like awareness rallies, cleanliness drives, construction of canals, roads, tree plantation and conservation, anti-dowery campaign, inculcation of scientific temperament, social surveys etc. Awareness programs for health and hygiene, environment, defecation-free villages, women empowerment, eradication of superstition, de-addiction etc. are imbibed through guest lectures and street plays. Our students have demonstrated exceptional initiatives in the areas of water shed management and conservation (Jal Yukta Shivar) and constructions of bunds to conserve water and ground water recharge at the adopted villages.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1617

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are 84well-furnished classrooms and laboratories. 12Computer Lab. With broadband Internet.There are 02 seminar halls which are used for organizing seminars/ workshops/ conferences as well as Lectures of Expert Teachers. The college has language lab, a conference room, an audio-visual room with a computer and an LCD projector. Well-equipped, spacious laboratories for Physics, Chemistry, Botany, Zoology, Electronics and Geography having broad

band internet facility. There are separate PG laboratories for Physics, Organic Chemistry and Analytical Chemistry. There are total 29laboratories in the college. The Chemistry & Botany department has a separate Research Laboratory. The college campus has two botanical garden with various plant varieties. Interactive boards are installed in 11 classroom. LCD Projectors with accessories are provided to each department. All science laboratories are ICT supported.-Internet facilities available for students at Library and all computer labs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.ssgmcollege.org/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Multipurpose Gym Facilities are available in Gymnasium hall & Ladies Hostel.The in house auditorium has been used for all the major activities of the College. A well-equipped common hall with a capacity of 250 is available for organizing co-curricular activities such as Science Quiz, Essay competition, Elocution competition, Exhibition etc.There is a separate room for NSS activities.Two separate NCC offices having adequate space have been provided for Boys & Girls. The College has one auditorium, an open-air theatre that can house more than 2000 students. The Cultural Committee of College takes care of cultural activities for the entire year. Spoken English classes conducted by department of English. A well equipped health centre is functional in the college. It is looked after by one senior teacher. A well-qualified visiting local doctor is always available whenever required. Yoga classes are organized for students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.ssgmcollege.org/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

29

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.ssgmcollege.org/_files/ugd/28c c76_73c42a6a441c4fb0a3441cc91923531e.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

114.36

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**The library is fully automated through Integrated Library
Management Systems (ILMS) known as LIBMAN and Koha cloud based
version 20. It is a highly integrated, user-friendly and
compatible system for complete computerization of all the in-house
operations such as masters, book management, barcode facility,
book accession, membership, circulation, OPAC (Online Public
Access Catalogue), catalogs and administration. The Lib-Man is
OPAC enabled through which users can search books and titles
anytime and anywhere. Lib-Man is embedded with multilingual fonts,**

barcode & QR code fonts. The college library has active subscription of INFLIBNET, N-List consortia which provide huge data including e-journals, e-books to access the large pool of e-resources and tremendously vast collection of databases.

The library has 12 computers, barcode printer, and scanner with printer. Two computers are made available on counter for students to search OPAC.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://www.ssgmcollege.org/copy-of-alumni-association

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.89

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

134

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college constantly updates IT facilities through a well-established mechanism. The requirement of ICT for students, staff, and other users is assessed from time to time and necessary arrangements for IT Infrastructure. Maintenance of hardware and ICT infrastructure is carried by a full time employed IT consultant. AMC (Annual Maintenance Contract) is also done for maintenance of IT infrastructure. All departments in the college are provided with desktops, laptops, printers, scanners, LCD projectors. Some departments Interactive boards are provided to some departments. New computers are added as per the needs. The college provides high speed internet connectivity of 400 MBPS bandwidth for effective running of various softwares and programmes. The college is wi-fi enabled campus and it provides free internet connectivity to stakeholders with secure login ID and passwords. There are twelve computer laboratories connected with 400 MBPS LAN. Every department is provided with computers and internet facility for academic purpose. The college has 12 laptops and 309 desktops out of which 268are available for students. There are 48 LCD projectors, 11interactive boards, 01 Epson all in one printer, 13 scanners, 22 all in one printers, 44 printers, 2 DSLR cameras, 12 web cameras and 6 photocopier machines.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ssgmcollege.org/facilities

4.3.2 - Number of Computers

309

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

172.25

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has developed a well-established mechanism to maintain the physical, academic and support facilities. There are various committees to ensures the proper maintenance and utilization of the facilities as per the allocation of the budget. Library advisory Committee is functional maintain the existing books and

take decision about buying new books as per allocation of funds and demand of the books provided by the departments through HOD's. The institute has an adequate number of computers with internet connections and utility software's. The maintenance of the computers is done by computer technician & Upgradation of software and hardware and maintenance of ICT facilities is done by the Invog Computers, Ahmednagar. Adequate in-house staff is employed to maintain hygiene and cleanliness in the campus. Classrooms, Staff rooms,etc. are cleaned and maintained regularly by non-teaching staff assigned for each floor. The students working under Earn and Learnscheme help in maintaining and cleaning the college campus, garden, library etc.The maintenance work related to facilities is maintained on daily basis through contract services. Laboratories are regularly maintained by the Laboratory Assistant & Laboratory attendant. Records of equipment's are maintained in Dead stock Register as per the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ssgmcollege.org/_files/ugd/28cc76_df7b56981c33437fafa4c0d2461a7721.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1837

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

225

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

07-12-2024 03:29:21

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1346

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1346

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`151`

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`148`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`03`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

63

File Description	Documents
e-copies of award letters and certificates	*View File*
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To facilitate student representations and engagements class representativesare selected based upon their previous year'sacademic performances from each class. College also facilitates student participation in various student related college committees. Important committees including IQAC, Internal Compliance Committee,Antiaging Committee, Women empowerment committee etc. has student representatives. Students are actively engaged in the academic and administrative functions as the college strongly believes in democratic values and gives opportunity to students in supporting the co-curricular and extracurricular activities conducted in the college. Students representing sports, cultural,NSS and NCC events are encouraged to lead the activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	*View File*

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college is in the process of registration in the present academic year. However, the solid number of Alumni of College is actively participating in the various curricular and extra-curricular activities of the concerned departments. The ex-students have close association with the members of the faculties of their respective departments. These alumni always share their views, opinions and advice to the academic and administrative wings in their formal and informal interactions. Accordingly, the College takes opportunities to invite these alumni on various memorable events on the campus like Independence Day, Republic Day, Teacher's Day, Parent-Teacher Meet, Farewell function, Faculty Retirement function, Seminars of various departments etc. Besides, the Alumni Association Committee of the college arranges regular meets of these alumni in every academic year. In the present academic year, the committee has arranged and executed the Alumni Gathering of the Alumni. The Alumni, who are working in different intellectual spheres of the society, have delivered their valuable lectures to the students of the various departments. Subsequently the students are inspired after such interactions and found their ideals in them.

File Description	Documents
Paste link for additional information	https://www.ssgmcollege.org/copy-of-cell-against-women-harassme
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the college is to generate academic, scientific temper, physical, spiritual, social and cultural values among the students and to make them self-reliant through self-help and to be responsible citizens of the world. The institution hasa mission to impart higher education with multifaceted aspects, excelling the human resources in broader perspectives of national and global context. The institution is governed by Rayat Shikshan Sanstha and follows democratic and participatory modes of governance. The CDC is apex regulatory body giving policy decisions for college and constantly pursues different matters related to overall development. To meet the vision management relies on principal, vice principal, IQAC coordinator to implement its strategies. The principal of the college, who is also an ex-officio member of CDC, discusses the components of the perspective plan with the CDC members. The decision is then finalized in consultation with the parent organization. College is bound to rules laid by the parent organization and affiliated university. The IQAC functions as a participative member and executing hand of the college. The IQAC, all the Heads of various departments, the chairmen of various committees, coordinators of different cell along with the staff representatives are involved in the process of decision-making.

File Description	Documents
Paste link for additional information	https://www.ssgmcollege.org/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college work towards decentralization governance system. The

principal appoints and empowers faculty wise vice-principals and heads of the department giving administrative and academic autonomy. The execution of work is done by staff at departmental level under the head of respective department. All the departments have a democratic mode of functioning in planning and implementing their teaching plan, co-curricular and extra-curricular activities.Committees are formed for the various curricular, co curricular and extra-curricular activities to be conducted during the academic year. The faculty is involved in decision making process through various academic committees. The administrative office with the principal coordinates the day to day activities. This is an important step in aligning the activities of college with institutional vision and mission. The college promotes the culture of participative management. The principal, vice principals, Registrar and IQAC coordinator are responsible for academic and administrative leadership of thecollege. The principal meets periodically with heads of department and vice principal to discuss academic or administrative issues. The CDC had representatives from teaching as well as non-teaching staff. All the issues regarding academics, administration and enhancement of infrastructure etc. are decided by the CDC, this reflects promotion of participative management.

File Description	Documents
Paste link for additional information	https://www.ssgmcollege.org/organogram
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

he perspective plan is prepared by IQAC in consultation with CDC,stakeholders as well as by referring to the recommendations given by NAAC peer team report in the 3rd cycle. IQAC contributes significantly for institutionalizing the quality assurance and strategies through various initiatives and plays important role for implementation of the perspective plan. The institute has prepared Perspective Plan for the period of five years from 2017-2023andalmost all the activities are planned and executed in tune with it. Principal have formed various committees for effective implementation of the perspective plan. There is a regular interaction between management, principal, various workgroups and staff which maintains decentralized and participative ambience of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.ssgmcollege.org/iqac
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Rayat Shikshan Sanstha, which plays a significant role in design and implementation of quality policies and plans. The General Body elects its President, Vice Presidents, Secretary. The Managing Council elects one of them as its chairman and also appoints various authorities. Managing council takes decision about audit, finance, infrastructure, recruitment, promotions, transfers, etc. Executive Council looks after routine administration.CDC is formed as per rules and regulations of Government of Maharashtra and Savitribai Phule Pune University, Pune. CDC looks after various issues and policy matters of the college. Principal, is the head of the college. IQAC Coordinator, Vice-Principals, heads of departments, faculties and office staff assist Principal in routine work of the college. The Registrar is head ofthe office and looks after office matters. The College has constituted over 66committees which is an indicative of distribution of work among the functionaries.Thus we see that thereis an interconnection, a semiautonomous decentralization and an integral participative management in the functioning of the various bodies on campus. The recruitment, service rules and procedures are followed and implemented as per the rules and regulations of UGC, Government of Maharashtra and parent institute.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.ssgmcollege.org/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Rayat Shikshan Sanstha has introduced different welfare schemes for the teaching and nonteaching staff. The Rayat Sevak Cooperative Bank Ltd.is established for its employees and stakeholders. It provides financial assistance to all the employees through various facilities.Rayat Mauli Laxmibai Bhaurao Patil Patpedhi provides educational loan.The college and the parent institute offers job to one of the family members in case of sudden death of the employee in service. Group insurance scheme isintroduced for the staff by parent institute.The college gives advance money to staff under inevitable circumstances. Medical reimbursement facility is available for teaching and non-teaching staff. All the permanent employes are covered under government medical policy through Bank of Maharashtra. The College follows Performance Based Appraisal System of UGC. The affiliating University has developed an "Academic Performance Indicator" (API) system based on the PBAS system developed by theUGC. The IQAC ofthe College has developed a well-defined mechanism for collecting API forms. At the end of every academic year, each teacher submits duly filled PBAS and API forms along with supporting documents tothe IQAC. The IQAC scrutinizes and assigns scores under various categories. These scores arepresented at the time Career Advancement Scheme (CAS)

File Description	Documents
Paste link for additional information	https://rayatsevakbank.co.in/
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the "Performance Based Appraisal System" (PBAS) of UGC as prescribed in its regulations of June 2009. The affiliating University has developed an "Academic PerformanceIndicator" (API) system based on PBAS system developed

by the UGC. The IQAC of the college addresses all the issues related to appraisal system of the staff and regularly evaluates it and thenforwards it to the University authorities for final validation of API Scores.The IQAC has developed a well-defined mechanism for collecting APIforms. At the end of the every academic year, each teacher submits duly filled PBAS and API forms along with supporting documents to the IQAC. These scores are compiled and presented to the university authorities at the time of its validation under Career Advancement Scheme (CAS).The performance of administrative staff is evaluated in terms of punctuality, quality of work performed, team work, promptness,integrity and cooperation and a confidential report of employees is forwarded to the parent institute. The report contains the information about employee's leadership style, technical competence,creativity and attitude towards students belonging to backward class etc. On the basis of this information, parent institute may promote or demote the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the college conducts internal and external financial audit. After everythree months internal audit is conducted by the parent institute. There is a separate audit department headed by an auditor at Rayat Shikshan Sanstha. They prepare and execute scheduledquarterly and final annual audits for the college. Quarterly audits are performed in the college itself and annual audit is done at parent institute. Accountant and Office superintendent is taking care of both the audits. After finalization of the audit, report is generated by the auditors and the errors are informed to the Principal, Office Superintendent and Accountant. Parent Institute has appointed C. A., Kirtane and Pandit, Pune as external auditor for audit purpose. This firm looks after the final audit of the college every financial year. The queries raised during various stages are compiled by the college. Daily transactions, grants received,expenditure under various heads are checked and a final balancesheet with audited

statements are provided to the Sanstha auditoffice in turn which is given to the college for further process. All the audit notes are informed to the accountantand OS, these queries are then resolved before next internal audit is done.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The budgetary sources includes Plan and non-plan grants received from Government of Maharashtra. Various grants such as grant for Earn & Learn Scheme, N.S.S., Student Welfare fund, and Examination grant,etc. are received from Savitribai Phule Pune University, Pune. College receives funds from fees, self-financed courses donations, alumni, research projects. College allocates various heads such as infrastructure, maintenance, academic expenses, library, etc. during the start of the financial year. The budget is approved by Rayat Shikshan Sanstha. The purchase of up to Rs. 5000/- is directly done with office permission and for purchase of more than Rs. 5000/-quotations are invited. Purchase of over Rs. 50,000/- is done using tender process. Parent organization has identified vendors forpurchase of books, sports equipment, stationary, chemicals, instruments, furniture, IT infrastructure etc. through rate contract. Various modes such as petty cash,

cheques, online transactions are followed for transparency. The College invites requirements from all departments and accordingly prepares the budgetary plan.Purchase and Steering Committee sanctions the budget by considering financial resources and needs of the departments and presents it to the Principal and CDC. The utilization of the sanctioned budget is monitored by CDC.These practices help optimal utilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The IQAC has strengthened its role and responsibilities to improve teaching and research quality.
- The IQAC forms various academic, administrative, curricular, Co-curricular and extracurricularcommittees at the commencement of the academic year.
- Conducted periodic meetings of IQAC to review academic activities.
- Submitted AQARs
- Participated in NIRF rankings
- IQAC has contributed in updating ICT infrastructure.
- Collected feedback inappropriate forms from different stakeholder categories, analyzed the same and used it for initiated follow-up action as per the suggestions and recommendations
- Reviewed Teaching Learning process through Syllabus Planning, Lectures Notes and Syllabus Completion Reports. Analyzed reports on CIE and Attainment of Programme and Course Outcomes
- Conducted Academic and Administrative Audit of the college Institutionalized Online Student Satisfaction Survey

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Being the central body within the College, IQAC monitors and reviews the teaching learning process of the institution regularly. Based on feedback of students, alumni and parent, various innovative activities and reforms are constantly introduced. Based on feedback, the institution has taken certain steps and a few measures to improve existing processes in teaching learning and evaluation process. Academic Calendar is prepared following the calendar prepared by the affiliating university, the institute prepares its schedules for the academic year well in advance at the beginning of the year. Based on the academic calendar, departmental calendar is prepared by respective departments and execute it meticulously. Class and subject teachers took responsibility to orient entry level (first year) students during their regular classes. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ssgmcollege.org/nirf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has always given priority to promoting gender equity through curricular as well as co-curricular activities. The gender-based issues are part of the curriculum to make students aware of the need for equitable social conditions. NCC and NSS units have almost an equal ratio of girls' enrolment where they undergo rigorous training and outstation camping itself signifies the promotion of gender equity. Our college has a culture of equal treatment and opportunities for girls and boys. We have maintained the same platform wherever possible to imbibe the culture of equity. The college makes efforts to provide the various facilities in terms of following.

Safety and Security

The college campus is under CCTV surveillance. Security guards are appointed round the clock to secure the premises and avert intruders. The college provides a hostel facility for female students from remote places, providing a safe education environment. The campus is made secure through campus supervision done by teaching staff.

Counselling & other:

All departments conduct regular career counselling through interactions with students and parents via ' Teacher at Your Door' practice. The Department of Psychology works to counsel students and deal with their psychological issues.

File Description	Documents
Annual gender sensitization action plan	https://www.ssgmcollege.org/_files/ugd/28cc76_eaccca3dd98a445e8e5f687c902b7b6e.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ssgmcollege.org/_files/ugd/28cc76_a7f4c6447b614e8d9fd95d70aec3406e.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management: - Separate dustbins are kept at different places in the campus to collect the solid waste. The degradable and non-degradable waste is separated. The college has vermi-culture unit so the bio-degradable waste is used for composting purpose and obtained compost is used as a fertilizer for plants. Non-biodegradable and non-recyclable waste is picked up by Kopargaon Nagar Parishad. The paper waste is given to scrap paper collector for recycling purpose.**
- **Liquid Waste Management: - The waste water generated from Chemistry Laboratories is recycled with the help of Effluent Treatment Plant and used for garden. The waste water generated from the hostels is filtered and used for watering the plants.**
- **E-waste Management: - The E-waste is given to Mahalaxmi recyclers, Kolhapur for proper disposal. Rayat Shikshan Sanstha has made an agreement with Mahalaxmi Recyclers for E-**

- waste disposal.
- **Hazardous chemicals and radioactive waste management:**

The exhaust fans are installed in chemistry laboratories to exhaust the harmful gases. Many chemical reactions are carried out in the fuming hood. Its outlet is given at top of the laboratory building so as to reduce the spread of hazardous gases in laboratories. No radioactive materials are used in the laboratory.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students seeking admission to our college are from nearby villages. There are economic, social and gender-based differences among them. The college made efforts to provide an equal, rational, fair and encouraging environment to all students.

The college regularly organizes different activities to provide an inclusive environment. Cultural events are organized every year. Students are encouraged and guided to take part in youth festivals which reflects a positive impact on cultural and communal thought.

Marathi Bhasha Gaurav Din and Bhasha Samwardhan Pandharwada are organized to inculcate harmony towards the Marathi Language.

Socio-economic harmony is maintained by reserving a certain percentage of seats as per government rules. The college permits to pay the fees in instalments for the students having economic hardships. Our college makes an effort for students to avail themselves of scholarships. Rayat Shikshan Sanstha works for the education of downtrodden students. The motto of Sanstha is 'Education through self-help'. Earn and Learn Scheme is implemented effectively which not only supports them but also reflects the dignity of labour.

Students can imbibe the values of togetherness, social amity and teamwork by involvement in various activities organized by the National Service Scheme and National Cadet Corps.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The purpose of education is to develop integrated and balanced personality. The sensitization of students and employees of institution is achieved by organizing the various activities this year.

The college have organized national festivals like Independence Day and Republic Day to explore their national importance and love for nation among the students. International Yoga day is celebrated online as well as offline. We have celebrated birth and death anniversaries of our national heroes to inculcate the values. Every year college organizes Late. Sou Sushilabai Kale state level inter-collegiate elocution competition on 2nd and 3rd January. The National Service Scheme and National Cadet Corps work for the sensitization of students towards values, rights, duties and responsibilities through their activities. This year NSS and NCC have organized have organized 31 activities.

Constitution day is celebrated to commemorate the adoption of the constitution of India. National Voters Day is celebrated to encourage youth to participate in electoral process.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The	A. All of the above

Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All-round development of students can be achieved by organizing various activities in addition to the curriculum. The college organizes national festivals like Independence Day, Republic Day, Women's Day, Teachers' Day etc. to explore their national importance among the students.

To inculcate the principles and philosophy of the great Indian thinkers, social reformers and national heroes, the institute remembers them on their Birth and Death anniversaries. We pay tribute to all national heroes on this day. The students are occasionally invited to express their understanding regarding the social contribution of these heroes to national development.

Some of the days are celebrated with special activities. For example, Dr. A.P.J. Abdul Kalam's Birth anniversary is celebrated as a Vachan Prerana Din. It is celebrated by organizing a book exhibition. The students' gathering is addressed by expert lecturers, teachers and principal. The teachers motivate the students by evocating memories of the great personalities for their solid practice of reading. Blood donation camps as well as tree plantation activities are also organized on some occasions.

Constitution Day is celebrated every year to commemorate the adoption of the constitution of India. National Voters Day is celebrated to encourage youth to participate in the electoral process.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice: Teacher at your Door

2. Goal: To foster and promote cordial relationship among the parents, teachers and students.

3. Aims and Objectives: To help, guide and participate parents in students' better performance.

4. Context: Parents from rural area find it difficult to take decision for their wards future.

5. The Practice: The teachers visit the student's home and interact with their parents.They discuss about progress of students and guide for career opportunities.

6. Evidence of Success:The percentage of passing, progression and placement is increased.

7. Problems encountered and resources:Time Constraint.

Best Practice 2:

1. Title of the practice: Earn and Learn Scheme

2. Goal: To give hands on experience and prepare economically weaker students for better future.

3. The Context: Financially weaker students find it difficult to pursue a program. This practice enables students to complete their education.

4. The Practice: Students enrolled under the scheme are given the different types of remunerative work.

5. Evidence of Success: The students enrolled in this scheme have successfully completed their education.98 candidates have enrolled and worked in this scheme. Total amount utilised under this scheme is Rs. 04,34,295/- for this year.

6. Problems encountered and resources:Identification of needy students is a challenge. The scarcity of funds and the constantly increasing number of students willing to join the scheme is a major concern.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has a campus of nearly 22.5 acres and has very good sports infrastructure facilities. The optimum utilization of sports infrastructure is thought to be achieved through a social cause and hence our college, in consultation with management, has decided to utilize our resources through a distinct activity named "Sports Infrastructure for Community Health". The activity was initiated to provide sports infrastructure to different stakeholders and the local community. The college organizes workshops on physiotherapy, mental health and nutrition for senior citizens to understand their minor health problems and help them lessen their pains and emotional stress. The college also conducts workshops on the 'Importance of health awareness for various age groups' with special emphasis on the problems of old age and the ways to minimize them through proper guidance.

Our playground is made available to people for morning walks. Local players are permitted to play games like volleyball, baseball, cricket and football with the condition of maintaining discipline.

Many of the civil service aspirants especially for MPSC (PSI) and Army recruitment use our 400 M running track for regular practice and workout. Evidence of success is positive feedback from the community who has availed the facility.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To get accredated for fourth cycle.
- To start new UG programmes in Microbiology and Biotechnology
- To start research centers at Department of Marathi and English
- To start PG programmes in Zoology
- To run various skill based courses